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## PARISH COUNCIL MEETING MINUTES

Minutes of the Full Meeting of Ogbourne St George Parish Council  
held at Ogbourne St George Village Hall on Thursday 13<sup>th</sup> November 2025  
commencing at 7:30pm.

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Meeting started 19:40

**MEMBERS PRESENT:** Councillors Nathalie Collister [NC], Abigail Barratt [AB] Nicholas Burnet [NB], Sam Frost [SF], Rachel Inglefield [RI], Paul Rouse [PR] (from FC25/26/118)

**OFFICER PRESENT:** Elizabeth Martin [EM], Clerk to the Council

**CHAIR:** Nicholas Burnet [NB]

**APOLOGIES:** None

**ABSENT:** None

FC25/26/113 **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**  
None

FC25/26/114 **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**  
None declared.

FC25/26/115 **MINUTES OF THE PREVIOUS MEETING HELD ON 11<sup>TH</sup> SEPTEMBER 2025**  
The minutes were reviewed, with some minor amendments noted

FC25/26/80: Rachel Inglefield was not present, sent apologies.

FC25/26/101: Remove Action point, not valid.

FC25/26/106: Change 50 to 500.

Proposed [NC]. Seconded [SF].

**IT WAS RESOLVED THAT The Minutes Of The Parish Council Meeting Held On 11<sup>th</sup> September 2025 Be Accepted As Presented Once Amendments Are Completed**



FC25/26/116 **TO CONSIDER AND AGREE TO CO-OPT AS A PARISH COUNCILLOR FOR OGBOURNE ST PARISH COUNCIL**

FC25/26/117 **To Meet And Receive Questions From Paul Rouse Re-Co-Option To Ogbourne Parish Council**

The Council met Paul Rouse but did not have additional queries that the covering letter and CV had not provided.

FC25/26/118 **To Consider And Agree To The Co-Option Of Pual Rouse To Ogbourne Parish Council**

Proposed [NB]. Seconded [NC]. Agreed.

**IT WAS RESOLVED THAT The Parish Council Accept The Co-Option Of Paul Rouse As A Parish Councillor For Ogbourne St George Parish Council**

PR Signed The Declaration Of Acceptance Of Office and joined the meeting.

FC25/26/119 **TO RECEIVE THE CHAIRS ANNOUNCEMENTS**

NB thanked Rachel for several years of service and her continued involvement in transport group. Welcomed Paul Rouse to the Council. NB thanked councillors for ongoing commitment and for the time each one provides to the Parish. NB also noted the need for more co-options and subcommittees involving the public to help reduce the workload and continue to engage with the Community on local matters.

FC25/26/120 **PLANNING**

[PL/2025/08224](#)

**Proposal**

Erection of 1no. agricultural building

**Site Address**

1 Westfield Farm, Ogbourne St George, Marlborough, SN8 1SX

**Application Type**

Full Planning Permission

**Outcome**

No Objection

[PL/2025/08909](#)

**Proposal**

Extend steel framed agricultural shed with a steel frame lean-to

**Site Address**

Whitefields Farm, Ogbourne St George, Marlborough, SN8 1TA

**Application Type:**

Prior Notification Building

**Outcome**

No Objection



[PL/2025/09014](#)

**Proposal**

Whitebeam to be crown raised by 2m.  
Willow to be reduced back by 2m.  
Birch tree to be crown raised by 2m.  
Conifer to be reduced back from summer house 3m.  
Sycamore to be reduced back from summer house 3m.  
Sycamore to be crown raised by 2m.  
Prunus to be crown raised by 2m.

**Site Address**

Poppins, Ogbourne St George, Marlborough, SN8 1SU

**Application Type:**

Notification of proposed works to trees in a conservation area

**Outcome**

No Objection

**FC25/26/121 TO RECEIVE FOR INFORMATION, THE CLERK'S REPORT**

Draft budget circulated for review; small precept increases proposed due to projects (e.g., Bell Field). Audit season approaching and documents will be circulated for signature. EM chasing SID registration with Wiltshire Policing. Awaiting Kevin Iles quote for shed base. Bus shelter quotes higher than expected but will continue to research. EM highlighted Wiltshire consultation on gypsy/traveller sites; no immediate local impact but monitor.

**Action Points:**

- *Councillors to send budget priorities to Clerk by end of month.*
- *Clerk to start .gov application process and provide timeline update as needed*
- *Clerk to obtain revised bus shelter quotes.*
- *SF or others to download SID data before next meeting for analysis.*
- *Clerk to format community survey for early 2026 rollout.*

**FC25/26/122 FINANCE MATTERS**

**FC25/26/123 To Receive For Information, Actions Taken By The Clerk Since The Last Meeting In Accordance With FR4.1.3**

None.

**FC25/26/124 To Receive For Information, Disbursements Made Since The Last Meeting**  
Attached to these minutes:

**FC25/26/125 To Consider And Approve The Schedule Of Forthcoming Payments**

The following standard payments were noted as forthcoming:

Charlton Baker: £18



Ionos Cloud:	£19.20 + £7.80
HugoFox Website:	£11.99
Kevin Iles:	£245
ID Verde:	£105.60
Tree surgery:	£550
Clerk Salary:	
Hedge cut:	£300

Proposed [NB]. Seconded [RI]. Passed.

**IT WAS RESOLVED THAT The Forthcoming Payments Be Approved.**

EM noted that she was seeking an additional approval for trimming the hedge as it was inhibiting the highway. One quote received from Council's grounds contractor for £300.

Proposed [NB]. Seconded [RI]. Passed.

**IT WAS RESOLVED THAT The Hedge Be Cut As Soon As Possible And That The Quote From Kevin Isles For £300 Be Accepted.**

**FC25/26/126 To Receive The Draft 2026-2027 Budget Recommendation Document**  
Document Received

EM has asked the Council to review the document and put any queries in writing before the next meeting.

**FC25/26/127 TO RECEIVE ANY UPDATES FROM WORKING GROUPS AND OUTSIDE BODIES**

**FC25/26/128 Local Highways and Footpath Improvement Group (LHFIG)**  
Next Meeting Tuesday 22<sup>nd</sup> January 2026

**Action Points:**

- Clerk to circulate LHFIG cycle and minutes for 2026-2027

**FC25/26/129 Marlborough Area Board**

Next Meeting Tuesday 18<sup>th</sup> November 2025, 19:00, The Assembly Room, Mildenhall Village

The Council reported that the September Area Board was attended by the PC. Police performance in Wiltshire has significantly improved, low crime reported and, youth grants are available (to be applied with match funding).

<https://cms.wiltshire.gov.uk/ieListMeetings.aspx?CIId=165&Year=0>

<https://cms.wiltshire.gov.uk/ieListDocuments.aspx?MIId=16074&x=1>



**FC25/26/130 Transport Working Group – To Receive An Update**

**FC25/26/131 To Discuss And Agree Council Actions To Address Road Safety On The High Street As Reported By Parish Residents**

Councillors addressed road safety concerns on the High Street reported by residents, focusing on the pursuit of H bars on the roadways and signage with Wiltshire Highways. The Council also agreed that a letter drop to local residences near the reported issue will be formatted and delivered following Christmas.

The Council discussed the need for signage to guide members of the public to the current dog waste bins. EM to price out the signage and circulate to the Council. An additional dog waste bin was also discussed. EM to formally approach ID Verde for a quote for another bin and installation costs.

**Action Points:**

- *RI to pursue High Street signage/H bars with James Martin Cook/James Sheppard*
- *RI to draft a High Street parking letter for delivery following Christmas*
- *RI to price dog waste signs/stickers and circulate links.*

**FC25/26/132 To Discuss And Receive An Update On The MOP (Member Of The Public) Request For Bottom Lane To Be Made A One Way Road.**

The Parish Council discussed the concerns raised for the road access and safety. The Council will conduct a review of the existing signage on Bottom Lane and bring back additional information at the March meeting.

**FC25/26/133 To Discuss Next Steps For Various Signs In The Village**

The Parish Council discussed the ongoing desire to aid in reducing the impact of HGV traffic using OSG as an alternative route due to the road structure of the Village. [RI] will contact Wiltshire Highways regarding appropriate placement of signage and James Shepherd before any further decisions are taken. To be updated in a future meeting.

**Action Points:**

- *RI to pursue High Street signage/H bars with James Martin Cook/James Sheppard*

**FC25/26/134 Community Spirit Initiatives Working Group**

Summarised in FC25/26/135

**FC25/26/135 To Receive An Update On Christmas Celebrations For 2025**

Christmas event 7 December 2025, 5-7pm; collaboration with school taking place this year at the Village Hall. The Council discussed the importance of engagement with the Village to continue to make this a Parish event supported by the Parish Council.

**FC25/26/136 Communications Working Group - To Receive An Update**

No new update provided – The Parish Council is still reviewing a new model for The Dragon in 2026.



**FC25/26/137 Bell Field Working Group**

Smaller pitch recommended. Access to the site is being addressed with local parishioners to consider provision of access through a shared driveway. The Parish Council to consult regarding this as an option with residents. The Parish Council is looking at next steps for the Council Report and Consultation document to include planning funding and identified grant applications available. The Council also noted that the walking path up to Bell Field is quite slippery. The Council will investigate the potential use of scalping's and come back with information at a future meeting.

**Action Points:**

- *NB to contact Dominic Fry for grant advice*
- *SF/RI to informally discuss driveway access with neighbours.*
- *Clerk to contact planning re Bell Field permissions.*
- *SF to contact school re Bell Field use.*
- *SF to contact Matthew for scalping's and access quotes.*

**FC25/26/138 TO RECEIVE THE ROSPA REPORT FOR THE PLAY AREA AT THE VILLAGE HALL**

Report Received

**FC25/26/139 TO DISCUSS AND IDENTIFY 5 AREAS IN THE VILLAGE FOR THE DISCRETIONARY GULLY SERVICE FOR WILTSHIRE TO MANAGE WEEK COMMENCING 24-26<sup>TH</sup> OF NOVEMBER 2025**

[SF] To Provide EM With W3W Locations Of Drains Needing To Be Cleared

**FC25/26/140 TO RECEIVE AN UPDATE ON THE PURCHASE OF A STORAGE AREA AT THE VILLAGE HALL**

**Action Points:**

- *EM to obtain quotes for the base to be placed before the shed is purchased.*

**FC25/26/141 TO DISCUSS AND AGREE NEXT STEPS FOR AN ADDITIONAL DOG WASTE BIN AT THE OLD RAILWAY LINE BY BYTHAM ROAD (WHAT3WORDS MASTERFUL/EFFORT/CHEAPER)**

**Action Points:**

- *EM to obtain a quote from IDVerde to provide costings for another bin.*

**FC25/26/142 TO REVIEW AND AGREE THE DATES FOR THE FULL COUNCIL MEETINGS IN 2026-2027**

Date provided in principle agreed. No changes to the current structure of the Parish Council meetings. Agreed dates may be found here:

<https://www.ogbournestgeorge.org.uk/community/ogbourne-st-george-parish-council-20256/home/>

**FC25/26/143 TO NOTE THE RACE TO THE STONES FOR 2026 IS 11<sup>TH</sup>-12<sup>TH</sup> JULY 2026**  
Council Noted



FC25/26/144 **TO RECEIVE FOR INFORMATION CORRESPONDENCE AND CIRCULARS RECEIVED**

List of circulated items reviewed; no actions needed.

FC25/26/145 **TO CONSIDER ITEMS OF MAINTENANCE**

The hedge in the play park nearest the main road. The gate in the play park as highlighted in the ROSPA report.

FC25/26/146 **KEY MESSAGES.**

The Council is still looking for new Cllrs to join the Council. Christmas tree event to take place on the 7th December; public attendance is welcomed at Parish Council Meetings.

FC25/26/147 **NEXT MEETING.**

The next meeting will be held at 7:30pm on Thursday 8<sup>th</sup> January 2026. Ogbourne St George Village Hall

These minutes are accepted as a true and accurate record: -

Signed \_\_\_\_\_ Date \_\_\_\_\_

Meeting Concluded: 21:30



## Summary Of Public Participation Section

Opened 19:39

a) Report from Unitary Councillor.

Cllr James Sheppard was not in attendance, and no report was provided.

b) PCSO Report

PCSO not in attendance, no report received.

c) Public Participation

None Received

### Action Points:

None.



OGBOURNE ST GEORGE PARISH COUNCIL MEETING – FULL COUNCIL MEETING  
PAYMENT SCHEDULE



Payment Number	Payee	Inv Date	Payment Date	Auto Pay	Amount	Inv Number	Description
2526061	B/P to: HMRC Cumbernauld			No			Q2 PAYE
2526062	Direct Debit (GOCARDLESS)		15-Sep	Yes	£ 11.99	18503	
2526063	Direct Debit (CHARLTON BAKER LTD)		24-Sep	Yes	£ 18.00	85272	
2526064	Direct Debit (IONOS CLOUD LTD.)		24-Sep	Yes	£ 7.80		
2526065	Direct Debit (IONOS CLOUD LTD.)		06-Oct	Yes	£ 19.20		
2526066	B/P to: Idverde Ltd			No	£ 105.60	1919	
2526067	B/P to: Kevin Iles			No	£ 1,175.00	4159	Grounds + VH Work
2526068	B/P to: Elizabeth Martin		02-Oct	Yes			SALARY SEPT
2526069	B/P to: Elizabeth Martin		02-Oct	Yes	£ 25.00		SEPT ALLOWANCE
2526070	Direct Debit (GOCARDLESS)		13-Oct	Yes	£ 11.99	19145	
2526071	Direct Debit (CHARLTON BAKER LTD)		27-Oct	Yes	£ 18.00	86466	
2526072	Direct Debit (IONOS CLOUD LTD.)		23-Oct	Yes	£ 7.80		
2526073	Direct Debit (IONOS CLOUD LTD.)		06-Nov	Yes	£ 19.20		
2526074	B/P to: Idverde Ltd			No	£ 105.60	356	
2526075	B/P to: Kevin Iles		27-Oct	No	£ 490.00	4174	
2526076	B/P to: Elizabeth Martin		27-Oct	Yes			SALARY OCT
2526077	B/P to: Elizabeth Martin		27-Oct	Yes	£ 25.00		OCT ALLOWANCE
2526078	Service Charge		30-Sep	Yes	£ 6.00		
2526079	Service Charge		31-Oct	Yes	£ 6.00		
2526080	Direct Debit (GOCARDLESS)		13-Nov	Yes	£ 11.99	20184	
2526081	Direct Debit (CHARLTON BAKER LTD)			Yes	£ 18.00	87460	
2526082	Direct Debit (IONOS CLOUD LTD.)		23-Nov	Yes	£ 7.80		
2526083	Direct Debit (IONOS CLOUD LTD.)		06-Dec	Yes	£ 19.20		
2526084	B/P to: Playsafety			No	£ 96.00	93557	
2526085	B/P to: Shai Kelleher	10-Oct		No	£ 80.00	115	Ash Tree VH
2526086	B/P to: Shai Kelleher	10-Oct		No	£ 250.00	116	Damsen Tree VH
2526087	B/P to: HMRC Cumbernauld			No			Q1 Underpayment
2526088	B/P to: Elizabeth Martin			Yes			SALARY NOV
2526089	B/P to: Elizabeth Martin			Yes	£ 25.00		NOV ALLOWANCE
2526090	Service Charge		30-Nov	Yes	£ 6.00		
2526091	B/P to: Wiltshire Council		17-Oct	No	£ 280.00	92052980	Election Expenses