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PARISH COUNCIL MEETING MINUTES

Minutes of the Full Meeting of Ogbourne St George Parish Council
held at Ogbourne St George Village Hall on Thursday 13th November 2025
commencing at 7:30pm.

Meeting started 19:40

MEMBERS PRESENT: Councillors Nathalie Collister [NC], Abigail Barratt [AB] Nicholas Burnet [NB], Sam Frost [SF], Rachel Inglefield [RI], Paul Rouse [PR] (from FC25/26/118)

OFFICER PRESENT: Elizabeth Martin [EM], Clerk to the Council

CHAIR: Nicholas Burnet [NB]

APOLOGIES: None

ABSENT: None

FC25/26/113 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

None

FC25/26/114 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION

None declared.

FC25/26/115 MINUTES OF THE PREVIOUS MEETING HELD ON 11TH SEPTEMBER 2025

The minutes were reviewed, with some minor amendments noted

FC25/26/80: Rachel Inglefield was not present, sent apologies.

FC25/26/101: Remove Action point, not valid.

FC25/26/106: Change 50 to 500.

Proposed [NC]. Seconded [SF].

IT WAS RESOLVED THAT The Minutes Of The Parish Council Meeting Held On 11th September 2025 Be Accepted As Presented Once Amendments Are Completed



FC25/26/116 **TO CONSIDER AND AGREE TO CO-OPT AS A PARISH COUNCILLOR FOR OGBOURNE ST PARISH COUNCIL**

FC25/26/117 **To Meet And Receive Questions From Paul Rouse Re-Co-Option To Ogbourne Parish Council**

The Council met Paul Rouse but did not have additional queries that the covering letter and CV had not provided.

FC25/26/118 **To Consider And Agree To The Co-Option Of Pual Rouse To Ogbourne Parish Council**

Proposed [NB]. Seconded [NC]. Agreed.

IT WAS RESOLVED THAT The Parish Council Accept The Co-Option Of Paul Rouse As A Parish Councillor For Ogbourne St George Parish Council

PR Signed The Declaration Of Acceptance Of Office and joined the meeting.

FC25/26/119 **TO RECEIVE THE CHAIRS ANNOUNCEMENTS**

NB thanked Rachel for several years of service and her continued involvement in transport group. Welcomed Paul Rouse to the Council. NB thanked councillors for ongoing commitment and for the time each one provides to the Parish. NB also noted the need for more co-options and subcommittees involving the public to help reduce the workload and continue to engage with the Community on local matters.

FC25/26/120 **PLANNING**

[PL/2025/08224](#)

Proposal

Erection of 1no. agricultural building

Site Address

1 Westfield Farm, Ogbourne St George,
Marlborough, SN8 1SX

Application Type

Full Planning Permission

Outcome

No Objection

[PL/2025/08909](#)

Proposal

Extend steel framed agricultural shed with a steel frame lean-to

Site Address

Whitefields Farm, Ogbourne St George,
Marlborough, SN8 1TA

Application Type:

Prior Notification Building

Outcome

No Objection



[PL/2025/09014](#)

Proposal

Whitebeam to be crown raised by 2m.
 Willow to be reduced back by 2m.
 Birch tree to be crown raised by 2m.
 Conifer to be reduced back from summer house 3m.
 Sycamore to be reduced back from summer house 3m.
 Sycamore to be crown raised by 2m.
 Prunas to be crown raised by 2m.

Site Address

Poppins, Ogbourne St George, Marlborough, SN8 1SU

Application Type:

Notification of proposed works to trees in a conservation area

Outcome

No Objection

FC25/26/121 TO RECEIVE FOR INFORMATION, THE CLERK'S REPORT

Draft budget circulated for review; small precept increases proposed due to projects (e.g., Bell Field). Audit season approaching and documents will be circulated for signature. EM chasing SID registration with Wiltshire Policing. Awaiting Kevin Iles quote for shed base. Bus shelter quotes higher than expected but will continue to research. EM highlighted Wiltshire consultation on gypsy/traveller sites; no immediate local impact but monitor.

Action Points:

- Councillors to send budget priorities to Clerk by end of month.*
- Clerk to start .gov application process and provide timeline update as needed*
- Clerk to obtain revised bus shelter quotes.*
- SF or others to download SID data before next meeting for analysis.*
- Clerk to format community survey for early 2026 rollout.*

FC25/26/122 FINANCE MATTERS

FC25/26/123 To Receive For Information, Actions Taken By The Clerk Since The Last Meeting In Accordance With FR4.1.3
 None.

FC25/26/124 To Receive For Information, Disbursements Made Since The Last Meeting
 Attached to these minutes:

FC25/26/125 To Consider And Approve The Schedule Of Forthcoming Payments
 The following standard payments were noted as forthcoming:

Charlton Baker: £18



| | |
|------------------|----------------|
| Ionus Cloud: | £19.20 + £7.80 |
| HugoFox Website: | £11.99 |
| Kevin Iles: | £245 |
| ID Verde: | £105.60 |
| Tree surgery: | £550 |
| Clerk Salary: | |
| Hedge cut: | £300 |

Proposed [NB]. Seconded [RI]. Passed.

IT WAS RESOLVED THAT The Forthcoming Payments Be Approved.

EM noted that she was seeking an additional approval for trimming the hedge as it was inhibiting the highway. One quote received from Council's grounds contractor for £300.

Proposed [NB]. Seconded [RI]. Passed.

IT WAS RESOLVED THAT The Hedge Be Cut As Soon As Possible And That The Quote From Kevin Isles For £300 Be Accepted.

FC25/26/126 **To Receive The Draft 2026-2027 Budget Recommendation Document**
Document Received

EM has asked the Council to review the document and put any queries in writing before the next meeting.

FC25/26/127 **TO RECEIVE ANY UPDATES FROM WORKING GROUPS AND OUTSIDE BODIES**

FC25/26/128 **Local Highways and Footpath Improvement Group (LHFIG)**
Next Meeting Tuesday 22nd January 2026

Action Points:

- Clerk to circulate LHFIG cycle and minutes for 2026-2027

FC25/26/129 **Marlborough Area Board**

Next Meeting Tuesday 18th November 2025, 19:00, The Assembly Room, Mildenhall Village

The Council reported that the September Area Board was attended by the PC. Police performance in Wiltshire has significantly improved, low crime reported and, youth grants are available (to be applied with match funding).

<https://cms.wiltshire.gov.uk/ieListMeetings.aspx?CId=165&Year=0>

<https://cms.wiltshire.gov.uk/ieListDocuments.aspx?MId=16074&x=1>



FC25/26/130 Transport Working Group – To Receive An Update

FC25/26/131 To Discuss And Agree Council Actions To Address Road Safety On The High Street As Reported By Parish Residents

Councillors addressed road safety concerns on the High Street reported by residents, focusing on the pursuit of H bars on the roadways and signage with Wiltshire Highways. The Council also agreed that a letter drop to local residences near the reported issue will be formatted and delivered following Christmas.

The Council discussed the need for signage to guide members of the public to the current dog waste bins. EM to price out the signage and circulate to the Council. An additional dog waste bin was also discussed. EM to formally approach ID Verde for a quote for another bin and installation costs.

Action Points:

- *RI to pursue High Street signage/H bars with James Martin Cook/James Sheppard*
- *RI to draft a High Street parking letter for delivery following Christmas*
- *RI to price dog waste signs/stickers and circulate links.*

FC25/26/132 To Discuss And Receive An Update On The MOP (Member Of The Public) Request For Bottom Lane To Be Made A One Way Road.

The Parish Council discussed the concerns raised for the road access and safety. The Council will conduct a review of the existing signage on Bottom Lane and bring back additional information at the March meeting.

FC25/26/133 To Discuss Next Steps For Various Signs In The Village

The Parish Council discussed the ongoing desire to aid in reducing the impact of HGV traffic using OSG as an alternative route due to the road structure of the Village. [RI] will contact Wiltshire Highways regarding appropriate placement of signage and James Shepherd before any further decisions are taken. To be updated in a future meeting.

Action Points:

- *RI to pursue High Street signage/H bars with James Martin Cook/James Sheppard*

FC25/26/134 Community Spirit Initiatives Working Group

Summarised in FC25/26/135

FC25/26/135 To Receive An Update On Christmas Celebrations For 2025

Christmas event 7 December 2025, 5-7pm; collaboration with school taking place this year at the Village Hall. The Council discussed the importance of engagement with the Village to continue to make this a Parish event supported by the Parish Council.

FC25/26/136 Communications Working Group - To Receive An Update

No new update provided – The Parish Council is still reviewing a new model for The Dragon in 2026.



FC25/26/137

Bell Field Working Group

Smaller pitch recommended. Access to the site is being addressed with local parishioners to consider provision of access through a shared driveway. The Parish Council to consult regarding this as an option with residents. The Parish Council is looking at next steps for the Council Report and Consultation document to include planning funding and identified grant applications available. The Council also noted that the walking path up to Bell Field is quite slippery. The Council will investigate the potential use of scalping's and come back with information at a future meeting.

Action Points:

- *NB to contact Dominic Fry for grant advice*
- *SF/RI to informally discuss driveway access with neighbours.*
- *Clerk to contact planning re Bell Field permissions.*
- *SF to contact school re Bell Field use.*
- *SF to contact Matthew for scalping's and access quotes.*

FC25/26/138 **TO RECEIVE THE ROSPA REPORT FOR THE PLAY AREA AT THE VILLAGE HALL**

Report Received

FC25/26/139 **TO DISCUSS AND IDENTIFY 5 AREAS IN THE VILLAGE FOR THE DISCRETIONARY GULLY SERVICE FOR WILTSHIRE TO MANAGE WEEK COMMENCING 24-26TH OF NOVEMBER 2025**

[SF] To Provide EM With W3W Locations Of Drains Needing To Be Cleared

FC25/26/140 **TO RECEIVE AN UPDATE ON THE PURCHASE OF A STORAGE AREA AT THE VILLAGE HALL****Action Points:**

- *EM to obtain quotes for the base to be placed before the shed is purchased.*

FC25/26/141 **TO DISCUSS AND AGREE NEXT STEPS FOR AN ADDITIONAL DOG WASTE BIN AT THE OLD RAILWAY LINE BY BYTHAM ROAD (WHAT3WORDS MASTERFUL/EFFORT/CHEAPER)****Action Points:**

- *EM to obtain a quote from IDVerde to provide costings for another bin.*

FC25/26/142 **TO REVIEW AND AGREE THE DATES FOR THE FULL COUNCIL MEETINGS IN 2026-2027**

Date provided in principle agreed. No changes to the current structure of the Parish Council meetings. Agreed dates may be found here:

<https://www.ogbournestgeorge.org.uk/community/ogbourne-st-george-parish-council-20256/home/>

FC25/26/143 **TO NOTE THE RACE TO THE STONES FOR 2026 IS 11TH-12TH JULY 2026**

Council Noted



FC25/26/144 TO RECEIVE FOR INFORMATION CORRESPONDENCE AND CIRCULARS RECEIVED

List of circulated items reviewed; no actions needed.

FC25/26/145 TO CONSIDER ITEMS OF MAINTENANCE

The hedge in the play park nearest the main road. The gate in the play park as highlighted in the ROSPA report.

FC25/26/146 KEY MESSAGES.

The Council is still looking for new Cllrs to join the Council. Christmas tree event to take place on the 7th December; public attendance is welcomed at Parish Council Meetings.

FC25/26/147 NEXT MEETING.

The next meeting will be held at 7:30pm on Thursday 8th January 2026.
Ogbourne St George Village Hall

These minutes are accepted as a true and accurate record: -

Signed _____ Date _____

Meeting Concluded: 21:30



Summary Of Public Participation Section

Opened 19:39

a) Report from Unitary Councillor.

Cllr James Sheppard was not in attendance, and no report was provided.

b) PCSO Report

PCSO not in attendance, no report received.

c) Public Participation

None Received

Action Points:

None.

Draft

OGBOURNE ST GEORGE PARISH COUNCIL MEETING – FULL COUNCIL MEETING
PAYMENT SCHEDULE



| Payment Number | Payee | Inv Date | Payment Date | Auto Pay | Amount | Inv Number | Description |
|----------------|-----------------------------------|----------|--------------|----------|------------|------------|-------------------|
| 2526061 | B/P to: HMRC Cumbernauld | | | No | | | Q2 PAYE |
| 2526062 | Direct Debit (GOCARDLESS) | | 15-Sep | Yes | £ 11.99 | 18503 | |
| 2526063 | Direct Debit (CHARLTON BAKER LTD) | | 24-Sep | Yes | £ 18.00 | 85272 | |
| 2526064 | Direct Debit (IONOS CLOUD LTD.) | | 24-Sep | Yes | £ 7.80 | | |
| 2526065 | Direct Debit (IONOS CLOUD LTD.) | | 06-Oct | Yes | £ 19.20 | | |
| 2526066 | B/P to: Idverde Ltd | | | No | £ 105.60 | 1919 | |
| 2526067 | B/P to: Kevin Iles | | | No | £ 1,175.00 | 4159 | Grounds + VH Work |
| 2526068 | B/P to: Elizabeth Martin | | 02-Oct | Yes | | | SALARY SEPT |
| 2526069 | B/P to: Elizabeth Martin | | 02-Oct | Yes | £ 25.00 | | SEPT ALLOWANCE |
| 2526070 | Direct Debit (GOCARDLESS) | | 13-Oct | Yes | £ 11.99 | 19145 | |
| 2526071 | Direct Debit (CHARLTON BAKER LTD) | | 27-Oct | Yes | £ 18.00 | 86466 | |
| 2526072 | Direct Debit (IONOS CLOUD LTD.) | | 23-Oct | Yes | £ 7.80 | | |
| 2526073 | Direct Debit (IONOS CLOUD LTD.) | | 06-Nov | Yes | £ 19.20 | | |
| 2526074 | B/P to: Idverde Ltd | | | No | £ 105.60 | 356 | |
| 2526075 | B/P to: Kevin Iles | | 27-Oct | No | £ 490.00 | 4174 | |
| 2526076 | B/P to: Elizabeth Martin | | 27-Oct | Yes | | | SALARY OCT |
| 2526077 | B/P to: Elizabeth Martin | | 27-Oct | Yes | £ 25.00 | | OCT ALLOWANCE |
| 2526078 | Service Charge | | 30-Sep | Yes | £ 6.00 | | |
| 2526079 | Service Charge | | 31-Oct | Yes | £ 6.00 | | |
| 2526080 | Direct Debit (GOCARDLESS) | | 13-Nov | Yes | £ 11.99 | 20184 | |
| 2526081 | Direct Debit (CHARLTON BAKER LTD) | | | Yes | £ 18.00 | 87460 | |
| 2526082 | Direct Debit (IONOS CLOUD LTD.) | | 23-Nov | Yes | £ 7.80 | | |
| 2526083 | Direct Debit (IONOS CLOUD LTD.) | | 06-Dec | Yes | £ 19.20 | | |
| 2526084 | B/P to: Playsafety | | | No | £ 96.00 | 93557 | |
| 2526085 | B/P to: Shai Kelleher | 10-Oct | | No | £ 80.00 | 115 | Ash Tree VH |
| 2526086 | B/P to: Shai Kelleher | 10-Oct | | No | £ 250.00 | 116 | Damsen Tree VH |
| 2526087 | B/P to: HMRC Cumbernauld | | | No | | | Q1 Underpayment |
| 2526088 | B/P to: Elizabeth Martin | | | Yes | | | SALARY NOV |
| 2526089 | B/P to: Elizabeth Martin | | | Yes | | | NOV ALLOWANCE |
| 2526090 | Service Charge | | 30-Nov | Yes | £ 6.00 | | |
| 2526091 | B/P to: Wiltshire Council | | 17-Oct | No | £ 280.00 | 92052980 | Election Expenses |