



**Clerk to Council: Elizabeth Martin**

Website: <http://www.ogbournestgeorge.org.uk/>  
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Ivy House  
72 The Green  
Poulshot  
SN10 1RT

10<sup>th</sup> May 2024

To: **Members of Ogbourne St George Parish Council**

Cc: Wiltshire Councillor for West Selkley

Dear Councillor,

You are summoned to attend the meeting of Ogbourne St George Parish Council to be held to be held at the Village Hall, Ogbourne St George on Wednesday 15<sup>th</sup> May 2024 at 7:30pm at for purposes of transacting business as set out in the Agenda below. **The Annual Village Meeting will precede the Parish Council meeting and will commence at 7:00pm.**

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting. The Wiltshire Councillor for West Selkley, the press and public are invited to attend.

**A public participation section will precede** the main Council meeting for up to fifteen minutes, three minutes per person. No decisions or arrangements will be made on items raised in this section unless the issue is listed on this Agenda. Written statements may be sent but must be received by the Clerk at least 2 days prior to the meeting. The main Council Meeting will commence following this session

Members of the public wishing to speak during the Public Participation section are asked to please raise their hand on the evening or, preferably, email their name and phone number to the Clerk before the meeting and they will be asked to speak.

Yours sincerely,

**Elizabeth Martin**  
Parish Clerk



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**7:00PM - ANNUAL VILLAGE MEETING - AGENDA**

- 1. Apologies**
  
- 2. Welcome and introduction**
  
- 3. Parish Council Chair's Report**
  
- 4. Village Hall, Management Committee Report**
  
- 5. Report From Village Charities And Groups**
  
- 6. Question From The Public**



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**PUBLIC PARTICIPATION**

- a. Report from the Wiltshire Council Member James Sheppard for the West Selkley division
- b. Report from Community Police Officer, PCSO for Team East
- c. Comments from members of the public to be considered by the Council regarding items on the Agenda.

**AGENDA**

- 1 ELECTION OF CHAIR FOR THE ENSUING YEAR AND SIGNING OF DECLARATION OF ACCEPTANCE OFFICE**
- 2 ELECTION OF VICE CHAIR FOR THE ENSUING YEAR AND SIGNING OF DECLARATION OF ACCEPTANCE OFFICE**
- 3 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**
- 4 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**  
In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial or pecuniary interests pertaining to the agenda.
- 5 MINUTES OF THE PREVIOUS MEETING**  
To Confirm as a true record the minutes of the Parish Council meeting held on 14<sup>th</sup> March 2024.
- 6 CHAIRMAN'S ANNOUNCEMENTS**
- 7 PLANNING**
  - a. To Consider the following Planning Application from Wiltshire Council:**  
No applications for review



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**8 TO RECEIVE FOR INFORMATION, THE CLERK'S REPORT**

**9 FINANCE MATTERS**

- a. To Receive For Information, Actions Taken By The Clerk Since The Last Meeting In Accordance With FR4.1.3**
- b. To Receive For Information, Disbursements Made Since The Last Meeting**
- c. To Consider And Approve The Schedule Of Forthcoming Payments**
- d. To Receive The Bank Reconciliations As Presented**
- e. To Receive and Consider The Quotes For Council's Insurance Renewal For 2024-2025**
- f. To Consider And Agree To Continue The Councils Payroll Provider (Direct Debit)**
- g. To Consider And Agree The Contract With IDVerde For Bin Emptying In The Village Fortnightly At A Cost Of £22 Per Bin Per Empty**
- h. To Consider And Agree The Installation Of An Additional Waste Bin At A Cost Of £320**
- i. To Consider And Agree The Purchase Of A New Village Noticeboard**

**10 GOVERNANCE REVIEW**

- a. To Review And Approve The Council's Standing Orders**  
No Changes Proposed
- b. To Review And Approve The Council's Financial Regulations**  
No Changes Proposed
- c. To Review And Approve The Parish Council Asset Register**  
Changes Proposed
- d. To Review And Approve The Council's Code Of Conduct**  
No Changes Proposed



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**11 ANNUAL RENEWAL MEMBERSHIPS**

- a. **To Consider And Agree To The Renewal Of Membership Of WALC/NALC (Wiltshire Association Of Local Councils/National Association Of Local Councils) At A Cost Of £200.36 pa**
- b. **To Consider And Agree To The Renewal Of Membership Of ICO (Information Commissioners Office) At A Cost Of £40 pa**

**12 TO CONSIDER AND APPROVE APPOINTMENTS TO THE FOLLOWING OUTSIDE BODIES**

- a. **Local Highway And Footway Improvement Group (LHFIG)  
(2 Members)**
- b. **Ogbourne St George Village Hall (Nominated Trustee) (1 Member)**
- c. **Marlborough Area Board (MAB) (2 Members)**
- d. **Poor Furze Charity (Nominated Trustee) (1 Member)**

**13 TO RECEIVE ANY UPDATES FROM WORKING GROUPS AND OUTSIDE BODIES**

- a. **Local Highways and Footpath Improvement Group (LHFIG) Next Meeting 18<sup>th</sup> June 2024, 19:00, Proposed Venue The Assembly Room, Marlborough Town Hall, Marlborough, SN8**
- b. **Marlborough Area Board – Next Meeting 18<sup>th</sup> June 2024, 19:00, Location, The Assembly Room, Marlborough Town Hall, Marlborough, SN8**
- c. **Transport Working Group**
- d. **The Community Spirit Initiatives Working Group**
- e. **Communications Working Group**
- f. **Bell Field Working Group**

**14 TO RECEIVE FOR INFORMATION, CORRESPONDENCE AND CIRCULARS RECEIVED**

**15 TO CONSIDER ITEMS OF MAINTENANCE**



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**16 KEY MESSAGES**

**17 NEXT MEETING**

To Note the next Full Council meeting will be held at 7:30pm on Thursday 11<sup>th</sup> July 2024. Ogbourne St George Village Hall.

**a. To Consider and Agree An Additional Meeting on June 27<sup>th</sup> To Approve Audit Material Only**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public - however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.