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PARISH COUNCIL MEETING MINUTES

Minutes of the Full Meeting of Ogbourne St George Parish Council
held at Ogbourne St George Village Hall on Thursday 12th May 2022
commencing at 7:30pm.

MEMBERS PRESENT: Councillors Nicholas Burnet [NB], Abigail Barrett [AB], Robin Green [RG] (from FC22/23/006), Sam Frost [SF], Nathalie Collister [NC], Rachel Inglefield [RI]

OFFICER PRESENT: Elizabeth Martin [EM], Clerk to the Council

CHAIR: Sam Frost [SF]

APOLOGIES: None

FC22/23/001 **ELECTION OF CHAIR FOR THE ENSUING YEAR AND SIGNING OF DECLARATION OF ACCEPTANCE OFFICE**

Proposed NB. Seconded RI. Passed.

IT WAS RESOLVED THAT Cllr Sam Frost be elected as Chair Of Ogbourne St George Parish Council For The Coming Year.

Declaration Of Office Signed.

FC22/23/002 **ELECTION OF VICE CHAIR FOR THE ENSUING YEAR AND SIGNING OF DECLARATION OF ACCEPTANCE OFFICE**

Proposed SF. Seconded NC. Passed.

IT WAS RESOLVED THAT Cllr Nicholas Burnet be elected as Vice-Chair Of Ogbourne St George Parish Council For The Coming Year.

Declaration Of Office Signed.

FC22/23/003 **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**

None Received.

RG running late, absent.

FC22/23/004 **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**

None Received



FC22/23/005 **MINUTES OF THE PREVIOUS MEETING HELD ON 10TH MARCH 2022**
 Proposed SF. Seconded RI. Passed.

IT WAS RESOLVED THAT the minutes of the Parish Council meeting held on 10th March 2022 be accepted as written with amendment to FC21/22/150 to read “Other Locations In The Village” and for FC21/22/152 to identify the bus shelter as that which is on the A346.

FC22/23/006 **CHAIRMAN’S ANNOUNCEMENTS**

SF announced that the Jubilee is in a few weeks and the village is organising events. Flyers have been sent around the village as part of the Dragon but with no offers of help.

Beacon lit on the Thursday evening at the top of the hill on the road to Aldbourne. There will be a Sunday picnic on Pooles Meadow with various forms of entertainment.

RG joined the meeting.

The Village Spring Clean will be held on Saturday 28th May.

FC22/23/007 **PLANNING**

FC22/23/008 **To Receive The Planning Report Dated 8th May 2022**

The Planning report was received.

FC22/23/009 **To Consider The Following Planning Application From Wiltshire Council**

[PL/2022/03347](#) **Proposal**

Permission in Principal for residential development of a minimum of 4 and maximum of 8 no. dwellings.

Site Address

Land off Bytham Road, Ogbourne St George, Wilts, SN8 1SL

Application Type

Permission in Principle

Council Response

No objection (traffic issues at the junction need to be considered by highways at full application)

FC22/23/010 **TO RECEIVE FOR INFORMATION, THE CLERK’S REPORT**

EM reported that she has circulated details of the Marlborough CATG.

PC has request for New Sign At Hallam Crossing and CATG are also aware of the traffic requests.



Area Board will also be sitting at Marlborough town hall.

Audit is on-going and an extra meeting will be needed at the end of June to sign off accounts before July 1st deadline, ideally during the last week.

New representative for the Council at NALC. Details circulated.

FC22/23/011 **FINANCE MATTERS**

FC22/23/012 **To Receive The Bank Reconciliations As Presented.**
Received.

FC22/23/013 **To Receive For Information, Disbursements Made Since The Last Meeting**
Received and attached to these minutes.

FC22/23/014 **To Consider And Approve The Schedule Of Forthcoming Payments**
Proposed RG. Seconded NB. Passed.

IT WAS RESOLVED THAT the Forthcoming Payment Schedule be Approved.

Attached to these minutes

FC22/23/015 **TO CONSIDER AND APPROVE THE MEMBERSHIP TO WALC ANNUAL SUBSCRIPTION FOR 2022/23 AT £214.81 PA.**

EM gave an overview of the role of the WALC

Proposed AB. Seconded NC. Passed.

IT WAS RESOLVED THAT The Subscription Be Continued.

FC22/23/016 **TO CONSIDER A REVISION TO THE GRASS CUTTING FREQUENCY TO FORTNIGHTLY (GIVING 17 CUTS PER YEAR) AT A COST OF £3740 (INCREASE OF £1540).**

EM explained that the contractor will only cut when needed, therefore this is the worst-case scenario

Proposed RI. Seconded NC. Passed.

IT WAS RESOLVED THAT The Cutting Frequency Be Increased To Fortnightly (UPTO 17 Cuts Per Year) At A Cost Of £3740 (Increase of £1540 previously agreed).

An area at the top of church lane, previously cut by residents, may need to be added to the cut-list. This will be monitored.

FC22/23/017 **TO RECEIVE UPDATES FROM WORKING GROUPS AND OUTSIDE BODIES**

FC22/23/018 **Community Area Transport Group (CATG)**

Next meeting is in Marlborough next Thursday.



Installation of large sign for ridgeway crossing at Hallam is the current priority from the PC and is on the Agenda.

FC22/23/019 **Marlborough Area Board (MAB)**

Next meeting is 14th June.

FC22/23/020 **Transport Working Group**

The traffic survey from 2020 showed no intervention needed for speed based on the four areas surveyed. The TWG walked through with highways engineer and looked at all signage in the village.

A further traffic survey is proposed on the Aldbourne Road, at the entrance to the village. This is an area of concern as the road narrows under the bridge.

TWG is looking at options to try and reduce speed.

TWG is also looking at which signs should be replaced / repaired, including the signs at the school which are too far away from the school. A 25mph flashing light may be a consideration.

The other two entrances need to be tidied up and potentially gates to be installed to encourage speed reduction.

FC22/23/021 **Community Spirit Initiatives Working Group**

Village Spring Clean event planned for 28th May.

FC22/23/022 **Communications Working Group**

Drafts prepared for the Dragon for the forthcoming events. Generic introduction letter prepared for sending to local businesses to introduce the Parish Council.

SF gathering quotes for a replacement notice board.

FC22/23/023 **Bell Field Working Group**

No Update.

FC22/23/024 **TO REVIEW AND APPROVE THE COUNCIL'S STANDING ORDERS**

Proposed SF. Seconded NB. Passed.

IT WAS RESOLVED THAT The Standing Orders Be Approved As Presented (unchanged)

FC22/23/025 **TO REVIEW AND APPROVE THE COUNCIL'S FINANCIAL REGULATIONS**

Proposed SF. Seconded NB. Passed.

IT WAS RESOLVED THAT The Financial Regulations Be Approved As Presented (unchanged)



FC22/23/026 **TO REVIEW AND APPROVE THE COUNCIL'S ASSET REGISTER**
Proposed SF. Seconded NB. Passed.

IT WAS RESOLVED THAT The Asset Register Be Approved As Presented (unchanged) for 20/21, but for the Laptop be written-off as unused/disposed of for 21/22.

The ownership of the bus shelters and the maintenance of the village gates is being confirmed

FC22/23/027 **TO CONSIDER AND AGREE THE RENEWAL OF THE COUNCIL'S INSURANCE FOR THE FORTHCOMING YEAR**
Renewal not yet received, due end of May.

Proposed SF. Seconded NB. Passed.

IT WAS RESOLVED THAT Delegation Be Given To The Clerk, up to £500, To Renew Insurance.

FC22/23/028 **TO CONSIDER AND APPROVE APPOINTMENTS TO THE FOLLOWING OUTSIDE BODIES**

FC22/23/029 **Community Area Transport Group (CATG) (2 Members)**
Proposed RG. Seconded NC Passed.

IT WAS RESOLVED THAT Cllrs Inglefield and Burnet Be The CATG Representatives.

FC22/23/030 **Ogbourne St George Village Hall (Nominated Trustee) (1 Member)**
Proposed NB. Seconded AB. Passed.

IT WAS RESOLVED THAT Cllr Frost Be The Nominated Trustee For Ogbourne St George Village Hall.

FC22/23/031 **Marlborough Area Board (MAB) (2 Members)**
Proposed NB. Seconded AB. Passed.

IT WAS RESOLVED THAT Cllrs ^{Barrett (FC/22/23/040)} Collier, Frost and Inglefield Be The Council's Representatives For The Marlborough Area Board.

FC22/23/032 **WALPA (1 Member)**
Motion postponed to next meeting.

FC22/23/033 **TO CONSIDER AND APPROVE THE FOLLOWING WORKING GROUPS AND APPOINTMENTS TO THEM.**

- Bell Field Working Group (3 or more Members)
- Transport Working Group (3 or more Members)
- Community Spirit Initiatives Working Group (3 or more Members)
- Communications Working Group (3 or more Members)

No changes to membership.

SIGNATURE CERTIFICATE



REFERENCE NUMBER

0875CDB0-CBC5-4650-BE56-6E941DDDCCFA

TRANSACTION DETAILS

Reference Number
0875CDB0-CBC5-4650-BE56-6E941DDDCCFA

Transaction Type
Signature Request

Sent At
06/01/2023 11:16 EDT

Executed At
06/14/2023 10:07 EDT

Identity Method
email

Distribution Method
email

Signed Checksum
ffae15d09483af3b98b201d9339f8fe6c6617d50bab3230262559733fda97a1f

Signer Sequencing
Disabled

Document Passcode
Disabled

DOCUMENT DETAILS

Document Name
Osg Final Mins 120522

Filename
osg_final_mins_120522.pdf


Pages
6 pages

Content Type
application/pdf

File Size
451 KB

Original Checksum
32388aab2a2f6ed10d18aafc32ab18c6f19b56a5472ec4a655222ebddc58abcd

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
<p>Name Sam Frost</p> <p>Email sam.frost@ogbournestgeorge.org.uk</p> <p>Components 8</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum 0b41d8f8975a1fd494b0d7acef0be4974adcce30bcfea0cf9dd74fed652c4b73</p> <p>IP Address 81.187.253.110</p> <p>Device Safari via Mac</p> <p>Typed Signature </p> <p>Signature Reference ID 6E6A579F</p>	<p>Viewed At 06/14/2023 10:07 EDT</p> <p>Identity Authenticated At 06/14/2023 10:07 EDT</p> <p>Signed At 06/14/2023 10:07 EDT</p>

AUDITS

TIMESTAMP	AUDIT
06/01/2023 11:16 EDT	Elizabeth Martin (parishclerk@ogbournestgeorge.org.uk) created document 'osg_final_mins_120522.pdf' on Chrome via Mac from 217.32.112.53.
06/01/2023 11:16 EDT	Sam Frost (sam.frost@ogbournestgeorge.org.uk) was emailed a link to sign.
06/05/2023 09:00 EDT	Sam Frost (sam.frost@ogbournestgeorge.org.uk) viewed the document on Safari via Mac from 81.187.253.110.
06/05/2023 19:00 EDT	Sam Frost (sam.frost@ogbournestgeorge.org.uk) was emailed a reminder.
06/09/2023 19:03 EDT	Sam Frost (sam.frost@ogbournestgeorge.org.uk) was emailed a reminder.
06/14/2023 08:53 EDT	Sam Frost (sam.frost@ogbournestgeorge.org.uk) was emailed a reminder.
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