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## PARISH COUNCIL MEETING MINUTES

Minutes of the Full Meeting of Ogbourne St George Parish Council  
held at Ogbourne St George Village Hall on Thursday 7<sup>th</sup> July 2022  
commencing at 7:30pm.

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**MEMBERS PRESENT:** Councillors Nicholas Burnet [NB], Abigail Barrett [AB], Robin Green [RG] (from FC22/23/041), Nathalie Collister [NC] until FC22/23/065, Rachel Inglefield [RI]

**OFFICER PRESENT:** Elizabeth Martin [EM], Clerk to the Council

**CHAIR:** Nicholas Burnet [NB]

**APOLOGIES:** Sam Frost [SF]

FC22/23/038 **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**  
Sam Frost [SF].

FC22/23/039 **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**  
Abi Barrett item 5 FC22/23/044 (PL/2022/04218)

FC22/23/040 **MINUTES OF THE PREVIOUS MEETING HELD ON 12<sup>TH</sup> MAY 2022**  
Proposed RI. Seconded AB. Passed.

**IT WAS RESOLVED THAT the minutes of the Parish Council meeting held on 12<sup>th</sup> May 2022 be accepted as written with amendment to FC22/23/031 to read “Abi Barrett” and for FC21/22/152 to identify the bus shelter as that which is on the A346.**

FC22/23/041 **CHAIRMAN’S ANNOUNCEMENTS**

NB thanked everyone that participated and helped at the Jubilee Celebration. The Iliff family and member of the parish for supporting both the beacon and the picnic and all things associated to that. Thanks to Claire Heald for supporting the events with the Dragon and communication side. The most recent version of the Dragon may be found here <https://www.ogbournestgeorge.org.uk/parish-notice-board>



Additional thanks to the Green family that came out and supported the Parish Council on the Spring Clean. Thanks also to Paul, Michelle and Ed Inglefield who came out and helped to support the day.

FC22/23/042 **PLANNING**

FC22/23/043 **To Receive The Planning Report Dated 4<sup>th</sup> and the 6<sup>th</sup> July 2022 (in addition)**

The Planning report was received.

FC22/23/044 **To Consider The Following Planning Application From Wiltshire Council**

[PL/2022/04218](#) **Proposal**

Replacement Dwelling.

**Site Address**

1 Park Close, High Street, Ogbourne St George, SN8 1SN

**Application Type**

Full Planning Permission

**Council Response**

No objection

[PL/2022/04888](#) **Proposal**

Replacement Dwelling.

**Site Address**

Orestone House, Ogbourne St George, SN8 1TF

**Application Type**

House Holder Planning Permission

**Council Response**

No objection

FC22/23/045 **TO RECEIVE FOR INFORMATION, THE CLERK'S REPORT**

EM reported that Jubilee Garden area is not registered with Land Registry. Wiltshire Highways has offered to grant the Parish Council a license for a maximum of 10 years if the Parish Council wishes to take over the care of this area. The Parish Council feels that this area is not able to support the type of activities that the Council would seek to use it for so a license will not be necessary.



Following several discussions with Wiltshire Council Planning a letter has been sent from the Parish Council to the residents of Bucklefields. The Council has asked for a response within 28 days or further communications and follow-up will be formally lodged with Wiltshire Council.

JS has asked to be copied in on the information that has so far been completed.

The Council voted to move banking right at the start of COVID. Now COVID lockdown is complete the action to move banks will be done.

Details will be provided and circulated to the Council.

FC22/23/046 **TO RECEIVE THE INTERNAL AUDITORS REPORT**  
Report Received

FC22/23/047 **TO REVIEW AND APPROVE THE RISK ASSESSMENT 2022**  
Proposed NC. Seconded RG. Passed

**IT WAS RESOLVED THAT the Risk Assessment be deferred to the September meeting.**

FC22/23/048 **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) FOR YEAR ENDED 31<sup>ST</sup> MARCH 2022: GOVERNANCE STATEMENT**

FC22/23/049 **TO CONSIDER AND APPROVE THE AGAR GOVERNANCE STATEMENT ASSERTIONS**  
Proposed AB. Seconded NC. Passed

**IT WAS RESOLVED THAT the AGAR Governance Statement Assertions be approved.**

FC22/23/050 **TO CONSIDER AND APPROVE THE ANNUAL GOVERNANCE STATEMENT FOR 2021/2022**  
Proposed RI. Seconded RG. Passed

**IT WAS RESOLVED THAT the Annual Governance Statement for 2021/2022 be approved.**

FC22/23/051 **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) FOR YEAR ENDED 31<sup>ST</sup> MARCH 2022: ACCOUNTING STATEMENT**

FC22/23/052 **TO CONSIDER AND APPROVE THE ANNUAL ACCOUNTING STATEMENTS FOR 2021/22**  
Proposed RG. Seconded AB. Passed

**IT WAS RESOLVED THAT the Annual Accounting Statements for 2021/2022 be approved.**



- FC22/23/053 **TO APPROVE THE SENDING OF THE AUDIT EXEMPTION CERTIFICATE TO THE EXTERNAL AUDITOR**  
 Proposed RG. Seconded NC Passed  
**IT WAS RESOLVED THAT the Audit Exemption Certificate is sent to the External Auditor.**
- FC22/23/054 **TO NOTE THE DATES FOR THE PUBLIC TO EXERCISE THEIR RIGHTS**  
 Dates were noted
- FC22/23/055 **FINANCE MATTERS**
- FC22/23/056 **To Receive The Bank Reconciliations As Presented.**  
 Deferred to September 2022.
- FC22/23/057 **To Receive For Information, Disbursements Made Since The Last Meeting**  
 Received and attached to these minutes.
- FC22/23/058 **To Consider And Approve The Schedule Of Forthcoming Payments**  
 Proposed RG. Seconded RI. Passed.  
**IT WAS RESOLVED THAT the Forthcoming Payment Schedule be Approved.**  
 Attached to these minutes
- FC22/23/059 **TO RECEIVE UPDATES FROM WORKING GROUPS AND OUTSIDE BODIES**
- FC22/23/060 **Community Area Transport Group (CATG)**  
 Next meeting is 22<sup>nd</sup> September 2022.  
 The Community Area Transport group has officially been changed to Local Highway and Footpath Improvement Group (LHFIG). The Installation of large sign for ridgeway crossing at Hallam has now been passed out of this group and will likely need to be picked up with Countryside Team. the current priority from the PC and is on the agenda. JS was asked if there is anything that can be done to help support having the sign placed to finish off the hard work and determination of a long project over the past few years. JS has agreed to email Andrew Jack at Wiltshire to email and enquire on progress and see what may done. This is a replacement sign, and it has been reported several times on <https://www.wiltshire.gov.uk/mywilts-online-reporting-app>  
 JS asked that the case number be sent to him for his email.
- FC22/23/061 **Marlborough Area Board (MAB)**  
 Next meeting is 11<sup>th</sup> October 2022.



This last Area Board Meeting was not attended by the Parish Council, however the details of the last meeting may be found here:

<https://cms.wiltshire.gov.uk/ieListDocuments.aspx?Cid=165&Mid=14318&Ver=4>

FC22/23/062 **Transport Working Group**

Refer to the public participation section for an update. Council to investigate SID (Speed Indicator Device) and revisit at a future meeting.

No meeting has been held since the last meeting. RI has contacted Martin Cook about next steps from the meeting that was held in Spring. An update will be provided at the September meeting on an update of progression.

The Council has asked that Kevin Isles is approached to have the 30 mile an hour area strimmed due to safety concerns and potentially the hedge area.

For the public, please continue using the link below to report any issues to Wiltshire Council that require attention:

<https://www.wiltshire.gov.uk/mywilts-online-reporting>

FC22/23/063 **Community Spirit Initiatives Working Group**

Council will look at whitewashing the walls of the bridge and paint chevron and continue to look at the options for a mural. Council will also look at options to improve the lighting.

Looking at village autumn clean up late September, early October. Date to be confirmed. Considering First weekend of October, morning.

Action: EM to send the link to the Wiltshire Grounds Explorer which includes the Parish Boundary

FC22/23/064 **Communications Working Group**

Council discussed the current need to expand the website and the use of the Council Facebook page. This will be discussed in more depth in September, EM to provide guidance on requirements and options.

FC22/23/065 **Bell Field Working Group**

No Update.

FC22/23/066 **TO RECEIVE FOR INFORMATION CORRESPONDENCE AND CIRCULARS RECEIVED.**

The Parish Clerk has received an email from Louise McIntyre asking to be co-opted to the Community Spirit Initiatives Subgroup to work in collaboration with the School in OSG on several initiatives. EM to send the email to the Council and will include on the September agenda. Abi Barrett asked that her details be forwarded to LM for further information.



**FC22/23/067 TO CONSIDER ITEMS OF MAINTENANCE.**

Signage at Jubbs Lane that was reported via “MyWiltshire” has now been installed by Wiltshire Council. No new items of maintenance to report.

**FC22/23/068 KEY MESSAGES.**

None for this meeting.

**FC22/23/069 NEXT MEETING.**

The next meeting will be held on Thursday 8<sup>th</sup> September 2022 at 7:30pm, in the Ogbourne St George Village Hall.

These minutes are accepted as a true and accurate record: -

Signed S Frost

Date 11/04/2022

**Summary Of Public Participation Section**

a) Report from Unitary Councillor.

Cllr James Shepherd was in attendance. Wiltshire Council has been able to provide additional money for white line on the roads to continue to identify junctions. Parish Councils are being asked to provide a list of areas that require attention and email Martin Cook cc Parish Clerk and James Shepherd so that work can be organised in blocks. JS has also asked for pictures of the areas on the list.

Wiltshire Council will be reviewing/agreeing additional money for the gully tankers to ensure drainage systems and gullies are clean and cleared. School numbers are lowering in junior schools and so central money per pupil has been reduced.

JS reported that he is working on having additional works done on the Road between Marlborough and Swindon as the road conditions of this stretch of road needs repair and is dangerous especially to those who are not familiar with the area.

The Council asked that the bus stop across from White Farm be included in any road repairs as this stop is considered by many residents dangerous.

JS suggested that this issue is raised with the Local Highway and Improvement Group (LHFIG) for support and potential funding to modernise and deal with safety issues.

b) PCSO Report



No PCSO in attendance and no report received.

c) Public Participation

Member of the Public asked the Council to provide the legislation reference that supports when documentation for a meeting must be made available to the public. Parish Clerk to write in the form of an email to respond.

Another member of the public (Wilf) raised an issue early regarding item 14c Transport Working Group. The South end of the road on the corner of the Road going to Aldbourne the speeding has been excessive and dangerous. Information from a previous metro count was reviewed to see what had happened. The police had been contacted and all the speeding in the area was found not to be excessive. The issue with this is that the metro count was done at one end of the roadway and not the Southern part of the road that promotes several speeders. The 30 mile an hour signs are not visible as they are overgrown and needs attention or need to be moved. The Council has been out with Martin Cook from Wiltshire Council and had a look at all the areas in the village to formulate a plan for several areas. It is believed this area of the road is flawed in several ways by design but ideas of possible road markings to give the visual effect of the road to be narrower or chevrons on the bridge. The other possibilities for alteration would be born from any development of the area in that location. The other possibility would be to ask for an additional metro count the other side of the bridge on the Aldbourne side. James Shephard has also suggested the use of a SID (Speed Indicating Device) be researched as a possible way for the Council to evidence a true speeding issue in the area. JS also reported that Phillip Wilkinson the new Crime Commissioner is a great supporter of speed initiatives providing ongoing support and training for areas that have traffic speed issues. JS suggested that the Council emails police headquarters and JS will also provide additional support to move this issue forward for a solution.

## SIGNATURE CERTIFICATE



## REFERENCE NUMBER

078A9C4B-2A9E-46A8-BBB2-419302F99E92

## TRANSACTION DETAILS

## Reference Number

078A9C4B-2A9E-46A8-BBB2-419302F99E92

## Transaction Type

Signature Request

## Sent At

10/30/2022 11:00 EDT

## Executed At

11/04/2022 09:19 EDT

## Identity Method

email

## Distribution Method

email

## Signed Checksum

6ed1233ab942978141014f41d65fb052aea9ea8228d04acc62ae2c6fcd1f22a4

## Signer Sequencing

Disabled

## Document Passcode

Disabled

## DOCUMENT DETAILS

## Document Name

Osg Mins 070722 Final

## Filename

osg\_mins\_070722\_final.pdf

## Pages

7 pages

## Content Type

application/pdf


## File Size

312 KB

## Original Checksum

e835d1fc2ccc7349b92529c90593b9434ca168c2124385605bfa0efc8688b75c

## SIGNERS

SIGNER	E-SIGNATURE	EVENTS
<b>Name</b> Sam Frost	<b>Status</b> signed	<b>Viewed At</b> 11/04/2022 09:18 EDT
<b>Email</b> sam.frost@ogbournestgeorge.org.uk	<b>Multi-factor Digital Fingerprint Checksum</b> 55951e2c589ae76beec0a62fbb0fce4169bd0effbc4b4525bfb0dfd07f09ab58	<b>Identity Authenticated At</b> 11/04/2022 09:19 EDT
<b>Components</b> 9	<b>IP Address</b> 81.187.253.110	<b>Signed At</b> 11/04/2022 09:19 EDT
	<b>Device</b> Safari via Mac	
	<b>Typed Signature</b> 	
	<b>Signature Reference ID</b> 883450F3	

## AUDITS

TIMESTAMP	AUDIT
10/30/2022 11:00 EDT	Elizabeth Martin (parishclerk@ogbournestgeorge.org.uk) created document 'osg_mins_070722_final.pdf' on Chrome via Mac from 217.32.114.127.
10/30/2022 11:00 EDT	Sam Frost (sam.frost@ogbournestgeorge.org.uk) was emailed a link to sign.
11/03/2022 19:00 EDT	Sam Frost (sam.frost@ogbournestgeorge.org.uk) was emailed a reminder.
11/04/2022 09:18 EDT	Sam Frost (sam.frost@ogbournestgeorge.org.uk) viewed the document on Safari via Mac from 81.187.253.110.
11/04/2022 09:19 EDT	Sam Frost (sam.frost@ogbournestgeorge.org.uk) authenticated via email on Safari via Mac from 81.187.253.110.
11/04/2022 09:19 EDT	Sam Frost (sam.frost@ogbournestgeorge.org.uk) signed the document on Safari via Mac from 81.187.253.110.