



Clerk to Council: Elizabeth Martin

Website: <http://www.ogbournestgeorge.org.uk>
Email: parishclerk@ogbournestgeorge.org.uk
Telephone: 0773 059 4658
Facebook: <https://www.facebook.com/groups/OggySG/>

Ivy House
72 The Green
Poulshot
SN10 1RT

PARISH COUNCIL MEETING MINUTES

Minutes of the Full Meeting of Ogbourne St George Parish Council
held at Ogbourne St George Village Hall on Thursday 12th January 2023
commencing at 7:30pm.

MEMBERS PRESENT: Councillors Sam Frost [SF] Nicholas Burnet [NB], Nathalie Collister [NC], Abigail Barratt [AB], Bob Tanner [BT] Rachel Inglefield [RI]

OFFICER PRESENT: Elizabeth Martin [EM], Clerk to the Council

CHAIR: Sam Frost [SF]

APOLOGIES: Robin Green [RG], Abigail Barratt [AB]

FC22/23/132 **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**
Robin Green [RG], Abigail Barratt [AB].

FC22/23/133 **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**
None

FC22/23/134 **MINUTES OF THE PREVIOUS MEETING HELD ON 10TH NOVEMBER 2022**
Proposed NC. Seconded NB. Passed.

IT WAS RESOLVED THAT the minutes of the Parish Council meeting held on 10th November 2022 be accepted as written.

FC22/23/135 **MEETINGS**
This was an error on the agenda – nothing discussed to minute.

FC22/23/136 **CHAIRMAN'S ANNOUNCEMENTS**
SF welcomed the Council and provided Happy New Year messages from the Council to the Parish. The Council is now back up to full Councillor member numbers and is looking forward to the year ahead.

FC22/23/137 **To Receive The Planning Report**
The Planning report was received.



- FC22/23/138 **To Consider The Following Planning Application From Wiltshire Council**
No applications received for review.
- FC22/23/139 **TO RECEIVE FOR INFORMATION, THE CLERK’S REPORT**
The Council is next moving into the Audit season. EM will be completing the audit material to ensure that all submissions are made early this year. EM asked the Council for support to use the same internal auditor as in previous years. The Council agreed in principle that they are happy with previous audit service received. This will be formally agreed in the March 2023 meeting.
- FC22/23/140 **FINANCE MATTERS**
- FC22/23/141 **TO RECEIVE THE BANK RECONCILIATIONS AS PRESENTED**
No payments or reconciliations available as Council is moving banks.
- FC22/23/142 **TO RECEIVE FOR INFORMATION, DISBURSEMENTS MADE SINCE THE LAST MEETING**
No disbursements have been made since the last meeting as the Council is moving banks.
- FC22/23/143 **TO CONSIDER AND APPROVE THE 2023/24 PARISH COUNCIL BUDGET**
Proposed RI. Seconded NC. Passed.
IT WAS RESOLVED THAT the Parish Council budget for 2023/2024 be accepted as written.
- FC22/23/144 **TO CONSIDER AND AGREE THE PRECEPT REQUEST FOR 2023/24**
Proposed SF. Seconded NB. Passed.
IT WAS RESOLVED THAT the Request For The 2023/2024 Parish Precept For £13.418, (No Precept Increase) Be Accepted As Presented.
- FC22/23/145 **TO RECEIVE UPDATES FROM WORKING GROUPS AND OUTSIDE BODIES**
- FC22/23/146 **Local Highways and Footpath Improvement Group (LHFIG, formally CATG)**
No Update. The Next Meeting. Thursday 2nd March 2023 10.00am Court Room, Marlborough Town Hall.
- FC22/23/147 **Marlborough Area Board**
No Update.
Next meetings are:
21st March 2023, 19:00



13th June 2023, 19:00

<https://cms.wiltshire.gov.uk/ieListMeetings.aspx?CId=165&Year=0>

This last Area Board Meeting was not attended by the Parish Council however the details of the last meeting may be found here:

<https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=165&MId=14320&Ver=4>

FC22/23/148 **Transport Working Group - To receive an update**

The last meeting of the group was in December – notes to come. The next meeting is the 30th of January 2023.

The Parish Council has been contacted by members of the Parish with concerns over the junction to the High Street and the way cars are being parked. RI to write a message for the Dragon and for Facebook on behalf of the Parish Council to remind the Parish of Highway the code and to ask that appropriate care and attention is given when parking at the junction.

The SID is now purchased, and installation is eminently being planned.

The group is looking at the purchase of new gates for the entry ways into the village. Once quotes and references have been collected, the Transport Working Group will contact the Clerk and next steps will be provided. BT has two quotes and will be updating the Council shortly.

RI will be meeting Martin Cook from Wiltshire Council on the 20th of January to discuss new signs in the Village. Some of the desired signage is planned for the next financial year with Wiltshire Council. A report will be provided once the meeting has been held.

FC22/23/149 **Community Spirit Initiatives Working Group - To receive an update**

The group is planning on a “Meet the Councillors” event again. NC to talk with pub regarding hosting the event. The Council is looking at holding this in April.

Village clean up being planned for a time before May.

The Parish Council are looking at possibilities for a Coronation Celebration. NC to contact the pub and come back to the Council with additional information on plans already in place.

Discussions continue at looking at planting a tree in honour of Her Majesty Queen Elizabeth II and potentially a flagpole for the Coronation.

FC22/23/150 **Communications Working Group - To receive an update**

Meeting was held in November 2022. The group reviewed the Terms of Reference. Claire Heald was keen to help on the website with any items that are not Parish Council related.



Facebook is being reviewed to see if the number of FB accounts for Ogbourne St. George might be able to be collated together as one. The group is also looking at distinguishing between the public FB page and the Council page to ensure the difference is clear.

The group is looking at creating a Parish Calendar which highlights when all the meetings in the Village are being held.

The group are continuing to communicate about events for the Village e.g. Coronation, Christmas lights for 2023, wheelie bin stickers, traffic initiatives and continued awareness of work where applicable with neighbouring Villages for joined up working.

FC22/23/151 Bell Field Working Group

The picnic table is expected to be delivered w/c 23 January 2023. Still working on the information regarding the stiles in the surrounding area.

FC22/23/152 TO RECEIVE FOR INFORMATION CORRESPONDENCE AND CIRCULARS RECEIVED.

Potholes have been reported to the Parish Chairman as well as emails regarding the parking difficulties at the T-junction.

The Parish Steward is the point of contact for potholes. The more efficient way to make the Steward aware of the issue is to use the My Wilts App found here: <https://www.wiltshire.gov.uk/mywilts-online-reporting>

The parking communications have been addressed in minute ref FC2/23/148.

FC22/23/153 TO CONSIDER ITEMS OF MAINTENANCE.

Bus Stops to be looked at for critical maintenance. EM to identify who owns the bus stop(s) and report back at the next meeting for spring review of next steps.

FC22/23/154 KEY MESSAGES.

The Precept has been agreed with no increase for 2023/2024, Parking concerns will be addressed in the Dragon and on Facebook.

FC22/23/155 NEXT MEETING.

To Note the next meeting will be held at 7:30pm on Thursday 9th March 2023. Ogbourne St George Village Hall.

These minutes are accepted as a true and accurate record: -

Meeting Concluded at 21:05

Signed S Frost

Date 03/20/2023



Summary Of Public Participation Section

a) Report from Unitary Councillor.

Cllr James Shepherd was not in attendance.

b) PCSO Report

No PCSO in attendance and no report received.

c) Public Participation

The Council heard from a member of the public about concerns raised over the current condition of the website. The Council received the concerns, and the Communications Group will be looking at the website and developing a longer-term plan to ensure that the Council website and the Community website are both improved. The Council also wished to communicate that the web provider had been changed in November and taking the Christmas period into consideration the Council will now be addressing this in the New Year.

The Council were notified that there has been a legacy left to the Village Hall.

SIGNATURE CERTIFICATE




REFERENCE NUMBER

31159D30-BBD7-42D0-A796-FC17ACB089C3

TRANSACTION DETAILS	DOCUMENT DETAILS
Reference Number 31159D30-BBD7-42D0-A796-FC17ACB089C3	Document Name Osg Mins 120123 Final
Transaction Type Signature Request	Filename osg_mins_120123_final.pdf
Sent At 03/15/2023 14:42 EDT	Pages 5 pages
Executed At 03/20/2023 05:45 EDT	Content Type application/pdf
Identity Method email	File Size 242 KB
Distribution Method email	Original Checksum 8083f3e5f3fc323e75bd4da6246bb7a352e64c7e03273810a6b2e32b104a617c
Signed Checksum 00ab9bfe3578cccb6cd7e3a58cc06addef2f19f30edcb6162418c53023bb80bd	
Signer Sequencing Disabled	
Document Passcode Disabled	

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
Name Sam Frost	Status signed	Viewed At 03/20/2023 05:44 EDT
Email sam.frost@ogbournestgeorge.org.uk	Multi-factor Digital Fingerprint Checksum 3074f126ea917749c94e667d30783c4ca0fb05e3f406cfc4179e36fafa5824d8	Identity Authenticated At 03/20/2023 05:45 EDT
Components 7	IP Address 81.187.253.110	Signed At 03/20/2023 05:45 EDT
	Device Safari via Mac	
	Typed Signature 	
	Signature Reference ID F8BC079F	

AUDITS

TIMESTAMP	AUDIT
03/15/2023 14:42 EDT	Elizabeth Martin (parishclerk@ogbournestgeorge.org.uk) created document 'osg_mins_120123_final.pdf' on Chrome via Mac from 217.39.114.58.
03/15/2023 14:42 EDT	Sam Frost (sam.frost@ogbournestgeorge.org.uk) was emailed a link to sign.
03/19/2023 19:01 EDT	Sam Frost (sam.frost@ogbournestgeorge.org.uk) was emailed a reminder.
03/20/2023 05:44 EDT	Sam Frost (sam.frost@ogbournestgeorge.org.uk) viewed the document on Safari via Mac from 81.187.253.110.
03/20/2023 05:45 EDT	Sam Frost (sam.frost@ogbournestgeorge.org.uk) authenticated via email on Safari via Mac from 81.187.253.110.
03/20/2023 05:45 EDT	Sam Frost (sam.frost@ogbournestgeorge.org.uk) signed the document on Safari via Mac from 81.187.253.110.