

MINUTES OF THE MEETING OF THE PARISH COUNCIL OF  
OGBOURNE ST GEORGE HELD ON  
THURSDAY 12 JANUARY 2011 IN THE VILLAGE HALL AT 7.30PM

Those Present: Mr K Macdonald (Chairman)  
Mrs M Cook  
Mr T George  
Mr K Howard  
Mr R Iliffe  
Mrs W Reardon Smith  
Mr K Wallace  
Mr C Freeman (Clerk)  
Mrs J Milton (Wiltshire)

11 residents were present

Declaration of Acceptance of Office: Each new Councillor, in turn, declared and signed Acceptance of Office in front of the Proper Officer, the Clerk.

Minutes: The minutes of the previous meeting, having been circulated, were approved and signed by the Chairman as a true record.

Matters Arising: **Recording of Meetings** – Cllr Howard had prepared a briefing on recording of Parish Council meetings which he had distributed. He now felt that, as equipment would have to be constantly monitored, it was impractical. Cllrs felt it was of little value and there was not enough interest so **it was agreed** to let the matter drop.  
**Bank Mandate** – The Clerk confirmed that all issues regarding the revised bank mandate had now been resolved.  
**Resigned Councillors** – The Chairman had been in touch with the five Councillors who had resigned in September sending them the Parish Council's thanks for their work on its behalf. He had not been able to conduct leaving appraisals so far.  
**Chantry Meadow** – Cllr Iliffe was keen to ensure that where information that had been recorded in the minutes that it should be based on facts and evidence. He stated that he has evidence that the gateway had not been substantially enlarged as recorded in previous minutes. Cllr Iliffe was concerned that the PC's response to this planning application was accurate and asked whether the PC was still of the opinion that the horse transporter lorries were still being parked outside the Former Vicarage. Cllr Milton explained the planning committee system under which this plan would be considered. **It was agreed that Cllr George** would present the PC's case at the planning meeting on February 2<sup>nd</sup>.  
**Queen's Diamond Jubilee** – It was noted that Area Board funding of £500 for events relating to the Queens Diamond Jubilee was available but needed to be applied for by February 24<sup>th</sup>. **It was agreed to make a grant application** which Cllr Cook would lead and Cllr Milton (and the Clerk) would assist as appropriate.

Finance: Motion: To amend Standing Orders to list details of all payments on the Agenda. **It was unanimously agreed** to add the following paragraph to the Expenditure section of the Council's Standing Orders: All payments by the Council shall be listed on the Agenda so that they can be considered,

authorised, approved and paid in accordance with the Council's financial regulation unless they have been authorised at a previous meeting.

Motion: To create and add formal Financial Regulations to the Standing Orders. On considering this motion **it was agreed to set-up a sub-committee** of Cllrs Wallace, Howard and George to consider the model Financial Regulations suggested by NALC and develop paragraphs suitable to add or replace the existing paragraph 9 et al of the Council's Standing Orders headed Expenditure.

**Precept** – The Clerk had distributed the PC's accounts for the years ending March 2010 and 2011 together with the expenditure to date. It was intended that these would give the Cllrs a picture of the expenditure patterns over the past years. Cllr George felt these accounts were somewhat unclear and looked for a recommendation from the Clerk for an appropriate Precept. It was agreed that the newly formed Finance sub-committee would continue its work after creating Financial Regulations to produce an ongoing annual budget and a precept recommendation. **A precept of £4750, as last year, was proposed and agreed unanimously.** **It was agreed** that as the PC had reviewed arrangements for the village mowing contract last year there was no need for it to be considered this year and the three year rate offer from Bawden should be accepted.

**Payments** - A current statement of the financial position of the Parish Council was distributed by the Clerk. The following **payments were approved:**

SEC – Maintenance	£71.23
Scottish Power	£74.00
Printing of Dragon	£12.00
Clerk's Salary	£258.47
Merrimans Solicitors – Village Hall lease	£780.00
PrintImage - Parish plan printing	£154.80
Staples - Parish plan envelopes	£14.29
Amazon - Parish plan labels	£37.40

Planning:

Motion: To amend Standing Orders to list details of all Planning Applications on the Agenda. **It was unanimously agreed** to add the following paragraph to the Planning section, paragraph 21, of the Council's Standing Orders: All planning applications received since the last meeting shall be listed on the Agenda showing their current status, indicating whether or not they are to be formally considered at the Council meeting. Motion proposed by Cllr George and seconded by Cllr Howard was carried unanimously. **It was also agreed** to amend the existing paragraph 21 from "The Clerk to consult with the Chair/Vice-Chair .." to read "The Clerk to consult with the Councillors..".

**Coombe View Conservatory – E/2011/1612/FUL & E/2011/161/LBC – Cllrs had agreed there was No Objection** to these applications.

**Chapel Meadow Farm Buildings – E/2011/1683/FUL** Although there were concerns regarding this application there were **no fundamental objections.** **It was agreed to comment** as follows: In this position it was considered important that proper provision of soakaway drainage from the building and hard standing be provided to prevent adding to the Copse Drove runoff problems. That the building is sufficiently far away from the junction of Bytham Road and the A346 sliproad in case future plans require a mini roundabout and a new slip road to the main road. The roof and cladding shall be in keeping with the rural environment.

**Hillside E/2011/1691/TCA** – Tree work in conservation area – **No Objection**

**Coniston E/2011/1699/TCA** – Tree work in conservation area – **No Objection**

**Pooles Yard E/2011/1708/FUL** – Residential development for 15 houses. Cllr George proposed, seconded by Cllr Reardon Smith, that a public meeting, followed by a special planning meeting of the Parish Council, be held in two weeks on 26<sup>th</sup> January to hear the views of the electors in the Parish and **it was agreed unanimously**. It was also agreed that the Clerk should create, in conjunction with the Cllrs, a suitable flyer for distribution to all village properties. The village could gain a substantial investment in village facilities through a section 106 agreement with the developers.

**Southend House E/2012/0005/FUL** Construction of a tennis court. The **Parish Council had no objection** to this proposal.

- Parish Plan Committee      Motion: For a vote of Thanks to the Parish Plan committee for the excellent job they have done in getting the Parish Plan procedures to this point and in preparing the questionnaire. **Proposed by Cllr Howard seconded by Cllr Macdonald and carried unanimously.**
- Register of Interests      In future there may be a requirement to list Councillors register of interests on the village website. It was stated that Wiltshire did this on the Wiltshire website for its Councillors although Cllr Milton assured the meeting that she did not have her interests listed there. **It was agreed to defer any decisions on this issue** until the Clerk had received further information from Nina Wilton at Wiltshire Council.
- Wiltshire Standards and Code of Conduct      As the Standards Board was being disbanded Wiltshire Council would be establishing a Code of Conduct for Parish Councils to adopt. Cllr Wallace understood that this was to be published in the next three weeks so **it was agreed to include this issue** on the Agenda of the next meeting scheduled in March.
- Future Area Meetings      The Chairman felt it important that the Parish be represented at Area meetings in future. He would attend the Parish Forum meeting on 17<sup>th</sup> January. The Community Area Transport Group was also scheduled to meet on Tuesday 17<sup>th</sup> January and Cllr Reardon Smith would attend. The next Area Board meeting was scheduled for 7<sup>th</sup> February. It was noted that these meetings provide a useful forum for information exchange.
- Wiltshire Budget Forum      Cllrs were invited to attend the Wiltshire Budget Forum on 24<sup>th</sup> January so that they could see how the Council's budget would be spent in 2012/13.

There being no further business the meeting closed at 21.18. The next meeting is scheduled for Thursday March 8<sup>th</sup> 2012.