

**MINUTES OF ANNUAL GENERAL MEETING OF
THE PARISH COUNCIL OF OGBOURNE ST GEORGE
TO BE HELD IN THE VILLAGE HALL ON
THURSDAY 3rd MAY 2012 following the APM**

Attending Councillors:

Keith MacDonald
Keith Wallace
Richard Iliffe
Kevin Howard
Wendy Reardon-Smith
Timothy George

County Councillor

Jemima Milton

Police

PC Dave Tippetts

Clerk

Cliff Freeman

5 parishioners attended

- 1 Election of Chairman
Councillor MacDonald was returned unanimously and read the declaration of Acceptance
- 2 Election of Vice-Chairman
Councillor George was returned unanimously
- 3 Minutes of previous meetings were accepted and signed by the Chairman
- 4 Matters arising
 - Bus Shelter
It was agreed that KM would purchase preservative and be reimbursed. He would also paint the wooden bus shelter on the Marlborough Road.
 - Footpath Survey
It was agreed that Councillors MacDonald and Howard would 'walk' the footpaths.
Councillor MacDonald suggested that 'Beating the Bounds' could be undertaken. It was agreed that this should be investigated.
Charlotte Frost should be contacted for information.
 - Emergency Planning
It was agreed that Councillor Wallace would examine the template and assess which pieces, if any would be appropriate for the village.
 - Help with fund raising for the village hall
Since this was first mooted Charlotte Frost has been supported by her son, and now has the funding situation under control.
 - Standing Orders
The papers issues for this meeting need updating

- Register of Interests
This is still outstanding but needs to be addressed as it is a legal requirement, that this register should be kept.
- Finance Sub-Committee
Regulations have been drafted and circulated for comment.
Meeting to consolidate comments and produce final draft required.
- Traffic Calming
The Parish Forum will support village if traffic calming measures are to be introduced.
- Repairs to Wall and Replacement of bench
Thanks to Matthew Copplestone for repairing the wall, were proposed and seconded. Funds to purchase a new bench have been secured. It was agreed that a memorial plaque would not be necessary, but a chain to secure the bench was considered appropriate.
It was agreed that the bench would be purchased on-line and delivered to the clerk's home.
- Parish Plan
Councillor Wallace suggested that congratulation and thanks should be sent to Parish Plan group for their work on the plan to date. Ineke Scott agreed to relay this message to the planning group.

5 Finance

5.1 Record of Accounts and Annual Return was reviewed

5.2 Monies received

- Jubilee celebrations from Area Board £500.00
- Coronation garden Seat from area Board £317.00
- Precept £4750.00

5.3 Payments approved:

- Jubilee Celebrations as already discussed £400.00
- Scottish power £74.00
- Renewal Insurance proposed £263.01
- Southern Electric Contracting £71.23
- Internal Audit – Mrs B Rice as minuted last AGM £25.00
- Cheque for Coronation garden seat £364.00
- SLCC membership £66.00
- WALC membership Invoice Awaited say £170.00
- Litterpicking tools £19.98
- Clerk's salary £258.47
- Dragon printing £24.00
- UK-2 website £85.68

5.4 Advice from SEC regarding replacement required for lamp Motion to approve expense of (final amount awaited) estimate £300.00

- 6 Planning - E/2012/0305/FUL Whitefield Farm Ogbourne St George S N8 1TA Extension to grain store
 - Approved
- 7 Request for the Council to consider creating Allotments
 - The council recognised that if 6 people register and interest the Council has a legal duty to consider the matter. The Clerk was asked to advise whether the register of interest exceeds this threshold.
- 8 Village Hall lease costs and negotiations
 - The separation of lease for land and property is causing considerable costs with two solicitors engaged to join the two leases – the Council has provisionally agreed to meet these costs.
- 9 Motion to adopt a Freedom of Information Model publication scheme
 - Agreed – to be placed on the Web site
- 10 Roles and responsibilities of Councillors regarding information requests
 - As the Proper Officer the responsibility for response to FOI request rests with the Clerk where material is controlled by Councillors the guidance of the ICO will be applied.
- 11 Report on Wiltshire New Code of Conduct
 - The Council agreed to adopt the model Code of Conduct Councillor Wallace is to amend the document to refer to Ogbourne St George Council
- 12 Area Meetings reports
 - Addressed un the APM that preceded this meeting
- 13 Proposal to form a Traffic Action Group was approved
 - Councillor Reardon Smith will support this group
- 14 Application for further funding of Jubilee Celebrations
- 15 Timeframe and publication of PC minutes was discussed – previous proposal stand – recommendations from SLCC are that minutes should be available within 7 days.
- 16 Any Other Business