

Minutes

Meeting of Ogbourne St George Parish Council

Held in the Village Hall

Date: Tuesday 16th October 2012 @ 7:30pm

Present: Keith Macdonald (Chair), Wendy Reardon-Smith, Richard Iliffe, Timothy George, Kevin Howard (minutes)

Apologies: Keith Wallace

1. Acceptance of Minutes 12th Sept 2012

1.1. Resolution on adoption of draft versions prepared by councillors

Accepted, noting this interim meeting before that scheduled for the November 8th.

2. The Council reported that Cliff Freeman is no longer Clerk to the Council

2.1. Arrangements for selecting a replacement

The Council determined that a period of consolidation was appropriate under the circumstances and unanimously chose to defer actively seeking a replacement until the New Year. The Council intends to liaise with other local Councils that are also seeking a Clerk to determine whether we can share a Clerk and therefore the costs of employment and training. However, the Council would be happy to consider suitable volunteers.

Note the Council has been advised that it can legally operate without a Clerk for up to one year; that is until 1st Oct 2013.

3. Allocation of Councillor responsibilities

3.1. In order that Council business may continue in the absence of a Clerk the following items were assigned to Councillors to cover clerical duties

Agendas, Minutes and Notices – acting Clerk – Kevin Howard
Planning coordinator – Timothy George
Responsible Financial Officer and Bank Account – Kevin Howard
Emergency planning – Keith Wallace
Policing and Crime – Kevin Howard
Traffic – Wendy Reardon-Smith
Footpath – Keith Macdonald
Area Forum coordination – Keith Macdonald
Assets, Finance and contracts – Finance Committee
Freedom of Information – Keith Macdonald
Lighting – Richard Iliffe
Rule and Standing Orders – Wendy, Timothy, Keith M
NALC/WALC coordination – Keith Macdonald (Chairman)
Parish Steward/Highways – Timothy George
Parish Plan – Wendy Rear-Smith, Kevin Howard
Litter – ad hoc
Staffing & Training – ad hoc
Complaints committee – ad hoc
Area Meeting and Grants – ad hoc

It was noted that Councillors WILL NOT be paid for these duties:

To simplify access to the council we have defined new email addresses:

ParishClerk@ogbournestgeorge.org.uk

ParishCouncil@ogbournestgeorge.org.uk

Planning@ogbournestgeorge.org.uk

Contact details will be placed on the Notice Board

4. Arrangements for Open Meeting on the 19th Oct

There are two topics for consideration at this meeting:

- 1 The potential development on Jubb's Lane: Sketch of the proposal will be posted around the hall and the architect will be asked to make a brief presentation.

Following this we will take questions from the community.

The Council are facilitating the meeting but are not considering a formal planning application. This will gather community concerns, questions and issues.

The Council will provide Post-it notes and flipchart to capture comments.

- 2 Village Logo: The community will be given the opportunity to consider a village logo. Voting should consider what use would be appropriate for a logo, if at all and which one is best.

Two members of the public expressed their appreciation of the improved clarity and quality of the minutes. The Council thanked them for recognising the improvements we are trying to make.

The meeting closed at 20:43

Next Meeting 8th November