



## Minutes

### Meeting of Ogbourne St George Parish Council

Date: Thursday 11<sup>th</sup> July at 19:30pm

Venue: Ogbourne St George Village Hall

<b>Present:</b>	<p>Councillors: Keith MacDonald (KM, Chair), Ineke Scott (IS), Michelle Cook (MC), Timothy George (TG), Wendy Reardon-Smith (WRS) Gordon Mudge (GM), (arrived late due to being delayed)</p> <p>Parish Clerk: Angelina Grieve (AG) Cllr J Milton (Wiltshire CC, East Selkey)</p>
<b>Apologies:</b>	Kevin Howard (KH), PC David Tippetts
<b>Opening:</b>	The Meeting opened at 19:30, six parishioners attended the meeting.

Agenda Item	Minutes	Action
1.	<p><b>Acceptance of minutes of previous meeting(s)</b></p> <p>No amendments requested, signed by the chairman. In response to a query from the previous Clerk it was confirmed that the Agenda for the current meeting had been published with three full days notice as required.</p>	
2	<b>Declaration of interests - None</b>	
3	<b>Police Report - None</b>	
4	<b>Matters arising</b>	
	<p>4.1 Financial information – Query outstanding concerns that a double payment may have been made for the Millennium Bench.</p> <p>Action: IS to ascertain facts from CF and supplier and advise Council.</p>	IS
	4.2 CF's claim to have defamed by the Parish Council. This had been contested but	

	was still ongoing business. Council's legal fees so far approved under 6.4.2.	
	4.3 Archives: The Filing Cabinet is now in situ in the village Hall. Thanks to Kevin Howard for sourcing. KM agreed to scan minutes from 1950 received from the previous Clerk after which they can be logged with earlier Council archives in Chippenham.	KM & TG
	4.4 Playground Repairs: Thanks to Paul Leader/Mike Cook for their work on the play area over a week-end, with a cost of £57.51 for materials. Thank you letter to be sent to Paul.	KM
	4.5 Parish Hall Committee: Linda Crawshaw (Little Dragons and MC (Parish Council) agreed to help with the Village Hall Committee. TG was still pursuing Merrimans over the leases, which were the essential precursor to planning properly.	TG & MC
	4.6 Village Shop: An exhibition had been held at the Village Hall on 10th July 2013 by Damian Convey. The PC would await a Planning Application.	
<b>5</b>	<b>Planning</b>	
	5.1 Dragon House – Chantry Meadow: Several Parishioners spoke questioning the proposal. The PC noted that the stable had to be temporary and no footpaths should be compromised but were uncertain over the area required for maintaining a horse. Agreed on advice from Jemima Milton that the PC should ask that the proposal be called in for discussion as it was controversial.	TG
	5.2 Other planning issues - None	
<b>6</b>	<b>Finance</b>	
	6.1, 6.3 The Internal Auditors report had been accepted and published on the website. Amendments would be made to Standing Orders (documentation on payments and related invoices to be approved). Thanks to Sally Utton. KH to be asked if he still wished to be involved in the Finance Committee.	KM
	6.2 Annual Return: Now completed and to be sent to External Auditor	KM
	6.4 Expenditure Approvals: Payments approved subject to points made:	
	6.4.1 Bawdens: AG to ring Bawdens to find out what exactly the Council is paying for with regards to Grounds Maintenance. Bills (2 bi- monthly periods @ £328.96 = £657.92	AG
	6.4.2 Wansboroughs (legal fees) £1080.	

	<p>6.4.3 Marlborough Building Supplies £57.51 (Playground Repairs).</p> <p>6.4.4 Southern Electric - £169.85.</p> <p>6.4.5 SSE - £105.88 – Missing Invoices to be traced.</p> <p>6.4.6 Lamp 14 needs quote for repairing. AG to ring WCC to ask who repairs their lamps.</p> <p>6.5 Village Hall Lease: Merrimans estimate of £750+ VAT plus registration, land search and archiving fees were budgeted and could be paid in due course.</p>	<p>AG</p> <p>AG</p>
<b>7</b>	<b>Working Groups &amp; Committees</b>	
	7.1 Speed Watch: Additional volunteers needed.	WRS
	7.2 Highways Issues: Bottom Lane – Noted that majority opinion was against making Bottom Lane one way. Also, however that the situation would be improved if parking discipline was improved at the High Street/ Marlborough Road junction. PC Tippetts to be contacted.	WRS
	Aldbourn Road: Noted that 30 mph signs had been re-erected, but steep hill sign at top still required. Agreed that plastic replacements were acceptable for the gates which were destroyed by a driver. TG liaise with WCC.	TG
	7.3 Footpaths: Repairs outstanding to the footpath leading to Bell Field. No progress as yet on the PIGS application. Need to check state of footpaths/stiles generally.	KM
	7.3 Village Hall Leases: See 4.5	
<b>8</b>	<b>Telephone Boxes:</b> TG had suggested that box by the Hall could be used at the PC Information Point. Another possibility was to sell off the boxes. Local school showed no interest in a competition. Action to discuss/decide at next meeting.	
<b>9</b>	<b>WW1 Celebration:</b> Paul Rouse to be asked to present ideas.	AG
<b>10</b>	<b>Trees in playground by Village Hall:</b> to be pruned and costs to be discussed with neighboring houses. Estimate to be looked into.	GM
<b>11</b>	<b>Any Other Business</b>	
	Snap Farm, Woodsend: Aldbourn PCC had drawn attention to an application for a Methane production plant to be built at the top of the Aldbourn Hill. This would involve	TG

	additional heavy traffic passing through the Village for construction and then for production (Lorries transporting maize). Concern to be expressed to WCC that Ogbourne St George PC had not been formally consulted, along with disquiet about the additional traffic on a dangerous road.	
<b>Closing</b>	The meeting closed at 21:36. Next meeting on Thursday 12th September 2013 at 7.30pm	