

OGBOURNE ST GEORGE PARISH COUNCIL

FULL COUNCIL MEETING

Minutes of the Parish Council Meeting of Ogbourne St George Parish Council held at the Village Hall, Ogbourne St George on Thursday 11th September 2014 commencing at 7:30pm.

MEMBERS PRESENT: Cllrs Mudge (Chair), George, Iliffe, Sandison and Tuckey.

OFFICER PRESENT: Locum Clerk, Paul Russell.

ALSO PRESENT: Five members of the public.

38/15 APOLOGIES

Apologies had been received from Mr Mason, Linden Homes.

39/15 DECLARATION OF INTERESTS

There were no declarations of interest made.

40/15 MINUTES

It was **RESOLVED** that the Minutes of the Full Council meeting held on Thursday 17th July 2014 be agreed and signed as a correct record.

41/15 MATTERS ARISING

The following Matters Arising were considered:

- (a) **Village Charity** – Potential Trustees would be contacted and nominated if they were willing to stand as new Trustees.
- (b) **Village Hall Lease** – Council agreed to register its impatience that the lease had not yet been completed. It was noted that the lease relating to the Village Hall was ready for signature but that the lease relating to the land behind the Village Hall was outstanding.

42/15 POOLE'S MEADOW DEVELOPMENT

Apologies had been received from Peter Mason, Technical Director, Linden Homes. It was confirmed that he would be in attendance at the next meeting. The following matters were raised:

Council was requested to ensure that its next meeting in November was well advertised.

Concern was expressed regarding the proposed planting scheme which included a number of beech trees which were inappropriate for the location. It was agreed that Cllr George would contact Linden Homes and request that the planting scheme be amended.

There were some concerns regarding the drains which Linden Homes would also be made aware of.

43/15 POLICE REPORT

There was no Police Report available. It was agreed to invite the Police to the next meeting.

44/15 FINANCIAL MATTERS

- (a) **End of Year Accounts Internal and External Audit** – Council **NOTED** the internal and external audit updates.

It was agreed to put into action the internal audit report recommendations. An update regarding the completion of the external audit would be provided at the next Full Council meeting.

- (b) **Risk Assessment** – Council reviewed the Council’s Risk Assessment and **RESOLVED** that it be adopted subject to the updated column being updated.
- (c) **Asset Register** – Council reviewed the Council’s Asset Register and **RESOLVED** that it be adopted subject to the following amendments:
- The open space known as the Bell Field and the Millennium Field to be added;
 - The inclusion of the Village Hall as it was leased to the Parish Council;
 - Include the goal posts and nets on the Bell Field.

It was agreed the Cllr Sandison would discuss the updating of the website with the webhosts and report back to the next meeting.

- (d) **Draft Budget 2015/16** – Council considered the initial draft budget and agreed that it be fully reviewed and adopted at the Council’s November meeting along with revised Standing Orders and Financial Regulations.

45/15 OUTSTANDING ACCOUNTS

Council **RESOLVED** that the following accounts be paid:

Payee	Description	Net	VAT	Total
SSE Contracting	Street Lighting	£151.59	£30.32	£181.91
Enlan Ltd	Grounds Maintenance	£1,900.00	£380.00	£2,280.00
Sally Utton	Dragon Expenses	£115.00	£0.00	£115.00
Sally Utton	Annual Internal Audit	£50.00	£0.00	£50.00
		£2,216.59	£410.32	£2,626.91

An outstanding account to Wansborough Solicitors amounting to £660 including VAT was also agreed for payment.

46/15 GROUNDS MAINTENANCE CONTRACT

Council noted that the contract appeared finally to be managing and maintaining the areas. The number of cuts remaining would be confirmed.

It was agreed that a new schedule and tender be prepared for the grounds maintenance for 2015 and would be considered at the November Council meeting. The new contract would commence in March 2015.

47/15 PLANNING MATTERS

Council **NOTED** the following decision:

REFUSALS

Application: 14/05726/OUT
Location: Chapel Meadow Yard Copse Drove Ogbourne St George
Marlborough SN8 1RW
Proposal: Agricultural workers dwelling (Outline application with all matters reserved)

48/15 HIGHWAYS

- (a) **Part of Old Road, High Street, Ogbourne St George** – Council noted that the stopping up order related to privately owned land that had highway rights over it.

49/15 AIRCRAFT NOISE

Council noted that a number of complaints had been received regarding the noise resulting from small aircraft flying over Ogbourne St George from Redlands Airfield, Wanborough.

Following discussion Council agreed to investigate the matter to establish whether there was anything that could be done to discourage the aeroplanes from circling over the Parish on Fridays, Saturdays and Sundays.

50/15 GREEN WASTE COLLECTION

Council noted that Wiltshire Council was carrying out a Green Waste consultation exercise which would be open until 1st October 2014. Wiltshire was unable to afford to provide this service free of charge all year round and was consulting with residents to establish what their preferred option was.

51/15 STREET LIGHTING UPDATE

Council **NOTED** that a meeting had taken place with Judy Dommett-Knight of Atkins (Wiltshire Council lighting agents) and Jaz Sanghera (Balfour Beatty) on 28th July 2014. The possibility of Wiltshire Council taking over the management and maintenance of the street lighting was discussed and options would be presented to Council in due course including the likely costs.

There was nothing to report regarding the option to continue the maintenance contract with SSE.

52/15 SPEEDWATCH UPDATE

There was no update available. It was agreed to submit the proposed extension to the 50mph zone to the Highway Authority.

53/15 RECRUITMENT

Council considered the recruitment of a permanent Clerk and it was **RESOLVED:**

- To develop a job description and person specification for the position;
- To develop an advert to be promoted as extensively as possible in the locality;
- To consider the matter at the next Council meeting to be held on 13th November 2014 when a timetable would be adopted for the recruitment process.

54/15 NEXT MEETING

It was **NOTED** that the next meeting of the Parish Council would be held on Thursday 13th November 2014 in the Village Hall commencing at 7.30pm.

55/15 PUBLIC RECESS

The following matters were raised by Members of the Public:

A request was made to display the bus timetables at the bus stop and at other locations within the village to encourage additional usage locally. It was agreed to contact Wilts & Dorset Bus Company and Stagecoach to obtain copies of the timetable that served Ogbourne St George.

It was reported that the stiles serving Bell Field required some repair. One was missing a step and the other had a step that gave way. It was agreed to report the matter to Wiltshire Council and request a Stile Repair Kit.

There being no other business the Chair thanked everyone for attending and closed the meeting at 8.24pm

CHAIR:

DATE: