

OGBOURNE ST GEORGE PARISH COUNCIL

FULL COUNCIL MEETING

Minutes of the Parish Council Meeting of Ogbourne St George Parish Council held at the Village Hall, Ogbourne St George on Thursday 13th November 2014 commencing at 7:30pm.

MEMBERS PRESENT: Cllrs Mudge (Chair), Iliffe, George and Tuckey.

OFFICER PRESENT: Locum Clerk, Paul Russell.

ALSO PRESENT: Five members of the public.

56/15 APOLOGIES

Apologies were received and accepted from Cllr Sandison (work). Apologies were also received from Charlotte Frost, PC Tippetts and Mr Mason, Linden Homes.

57/15 DECLARATION OF INTERESTS

The following declarations of interest were made:

- Cllr Iliffe – Planning Application 14/09222/FUL

58/15 MINUTES

It was **RESOLVED** that the Minutes of the Full Council meeting held on Thursday 11th September 2014 should be agreed and signed as a correct record.

59/15 MATTERS ARISING

There were no matters arising.

60/15 POOLE'S MEADOW DEVELOPMENT

Apologies had been received from Mr Mason of Linden Homes who was unable to attend the meeting due to illness.

It was agreed to invite Mr Mason to the next meeting of the Council in January 2015.

Concerns were still on-going regarding the management of the open space. It was agreed to request the following matters be considered by Linden Homes:

- That a bench be installed in the children's play area;
- That further consideration be given to the proposed tree/hedge planting scheme to ensure that the appropriate species were used;
- That the smell from the drains, although not present now, should continue to be monitored.

61/15 POLICE REPORT

Apologies had been received from P.C. Tippetts but he had provided the following police update report:

- Two reports of damage to fields by motorcycles but no suspects had been identified;

- Four non-dwelling burglaries. One suspect had been identified but current enquiries had been exhausted regarding the other three;
- One arson but no suspects had been identified.

62/15 FINANCIAL MATTERS

- (a) **End of Year Accounts External Audit** – Council **NOTED** that the 2013/14 External Audit had now been completed. A number of concerns had been identified but these had been addressed.
- (b) **Draft Financial Regulations** – Council was presented with revised draft Financial Regulations. Following consideration it was proposed by Cllr George, seconded by Cllr Tuckey and **RESOLVED** that the revised Financial Regulations based on the NALC Model be adopted.
- (c) **Standing Orders** – Council was presented with revised Standing Orders. Following consideration it was proposed by Cllr Tuckey, seconded by Cllr George and **RESOLVED** that the revised Standing Orders be adopted.
- (d) **Draft Budget 2015/16** – Council **NOTED** the revised draft budget for Financial Year 2015/16. Further amendments were required and a full review of expenditure would be carried out. It was accepted that an increase in the precept may be required but it was confirmed that any increase would have to be fully justified.

It was further **NOTED** that the top up grant for Ogbourne St George Parish Council would be £48.02 in 2015/16. Its Tax Base had been calculated at 214.03.

The deadline for the Parish Councils to submit formally approved Council Tax Requirements to Wiltshire Council was 23rd January 2015.

- (e) **Internet Banking** – Following consideration Council formally **RESOLVED** to sign up to Internet Banking. It was **NOTED** that an alternative banking provider was being considered and a report would be provided at the next meeting of the Council.
- (f) **Hire of Village Hall** – Council had received a request to consider paying a sum of £100 in 2014/15 to help meet the cost of using the Village Hall. It was normally £50 but no sum had been paid during 2013/14. It was formally **RESOLVED** to make this payment.
- (g) **Membership of CPRE** – Council considered taking out an annual membership to the Campaign to Protect Rural England at a cost of £29 per annum but due to financial pressured **RESOLVED** that it would not at this present time. However, it was suggested that individual members of the community might consider joining the organisation. It was suggested that an article be included in the Dragon.
- (h) **Locum Clerk Costs** – Council **NOTED** that the Locum Clerk had been engaged on SCP21 (£10.04 per hour). His formal duties had commenced on 23rd May 2014. To date the Locum Clerk had been in the employ of Ogbourne St George Parish Council for 25 weeks and to date his hours had averaged out at 5 hours per week. The current cost to date to the Council would be £1,255. However, due to the current financial

pressures payment would not be drawn down until there were adequate funds available to meet the cost.

- (i) **VAT & Other Refunds** – Council **NOTED** that the VAT refund of £1,983.29 had been received and a further refund of £181.91 from SSE had also been received.

63/15 OUTSTANDING ACCOUNTS

Council **RERSOLVED** to ratify the payment of the following accounts:

Payee	Description	Net	VAT	Total
Enlan Ltd	Grounds Maintenance	£1,200.00	£240.00	£1,440.00
Sally Utton	Dragon Expenses	£30.00	£0.00	£30.00
Grant Thornton	External Audit	£50.00	£10.00	£60.00
SSE	Electric Streetlighting	£156.85	£7.84	£164.69
Village Hall	Annual Expenses	£100.00	£0.00	£100.00
Church of England	Village Hall	£52.00	£0.00	£52.00
TOTAL		£1,592.85	£257.84	£1,846.69

64/15 VILLAGE HALL LEASE

Council **NOTED** that the draft lease for the village hall field had been submitted to the Salisbury Diocesan Board of Education by their solicitors who were still awaiting instruction. The draft lease for the Village Hall had now been completed and was awaiting signature. However, this was being delayed until the field lease had been completed so that both leases could be signed at the same time.

65/15 GROUNDS MAINTENANCE

- (a) **Grounds Maintenance** – Members considered the draft grounds maintenance specification presented for consideration. Following consideration it was **RESOLVED** that a minimum of three companies be approached to submit quotations to carry out the contract for the next three years from March 2015 to October 2017.
- (b) **Community Team** – Apologies had been presented by Cllr Sandison who had intended to provide an update regarding the work of the community team. Members and residents were requested to submit any works required in the village to Cllr Sandison so he could submit them to the team for action.

66/15 PLANNING MATTERS

It was **AGREED** to submit the following comments to Wiltshire Council:

Application: 14/09222/FUL
Location: Land adjacent to Park Close, Ogbourne St. George, SN8 1SL
Proposal: Erection of a New dwelling (Amendment to previously approved 14/04166/FUL)
Comment: **No objection but would wish to recommend that consideration be given to modifying the shape and proportion of the windows facing the High Street to improve the appearance of the proposal.**

Application: 14/09897/DDD

Location: The Park High Street Ogbourne St George Marlborough Wiltshire SN8 1SL
Proposal: Fell dead Horse Chestnut tree
Comment: **No objection**

Application: 14/10067/FUL
Location: Sunnyview Ogbourne St George Marlborough Wiltshire SN8 1TA
Proposal: Single storey side and rear extensions, first floor dormer extension and new front porch
Comment: **No objection and would support the Planning Authority in its recommendations to improve the application.**

Members were also made aware of the following potential planning proposals which were currently being developed but which were sited outside the Parish. The main ramifications of the potential developments included additional pressure on the highway network, additional parking needs, additional pressure on the existing medical infrastructure and the need to provide additional infrastructure within the town of Marlborough and the surrounding district:

- 220 homes plus hotel development by the Crown Estates on land off Salisbury Road, Marlborough;
- Sheltered housing plus a nursing home on two sites;
- Redevelopment of Dean's Bridge Garage and adjacent area as housing.

67/15 HIGHWAYS

- (a) **50mph Speed Limit Zone Extension** – Council **NOTED** the reply received from Wiltshire Council regarding this request. The proposal had been supported by the Community Area Transport Group (CATG) on 9th October 2014 but the request looked unlikely to be agreed by Wiltshire Council. However, there was an opportunity to achieve a limited extension. It was agreed that Cllr George continue to pursue the extension.
- (b) **Raised Pavement Request** – Members **NOTED** that the Parish Council had formally supported the request to provide a raised pavement at the bus stop outside the village hall.

68/15 AIRCRAFT NOISE

Council **NOTED** the reply received from Swindon Borough Council which outlined the issues experienced to date and the proposal to develop the land for a small housing estate which will form part of the Local Plan to be adopted in due course.

It was **AGREED** that Cllr Tuckey follow this matter up.

69/15 POOR'S GORSE TRUSTEES

It was proposed by Cllr Mudge, seconded by Cllr Tuckey and **RESOLVED** that Michelle Cook and Rachel Inglefield be nominated as Ogbourne St George Parish Council Trustees for Poor's Gorse.

Thanks were extended to Cllr George for all his efforts identifying potential trustees.

70/15 WEBSITE

It was noted that there had been a number of issues updating the village website. The site was not the responsibility of the Parish Council. It was felt that the site needed updating and simplifying.

Cllr George would continue to liaise with the website administrators and ensure that parish council updates would be uploaded. Council would continue to monitor the matter.

71/15 STREET LIGHTING UPDATE

Council **NOTED** that Kelly Murray-Fagan had been appointed Customer and Community Advisor covering the Wiltshire area. She was updating the Priority Service Register which identified potentially vulnerable people within the community who may be at risk during a power cut. It was suggested that Members and residents should contact her if they knew of anyone who fell into that category.

The following street lighting update was received:

- There was now no maintenance contract with SSE Contracting;
- No monies were due or owed to them;
- Any maintenance would be done at standard hourly rates plus materials costs. This would mean a judgement would have to be made as to the urgency of any works whilst the Council waits for information from Wiltshire Council's lighting agents Atkins Global;
- Atkins Global had been chased up as of 1300hrs 7 Nov 2014 and had replied to say they were preparing a response as to the terms for the takeover of the Parish's lighting;
- Any further costs would be for the standing charge for the lighting's electric supply.

72/15 SPEEDWATCH UPDATE

No update on the Speedwatch initiative was available.

A request for a speed trap made to help reduce the number of speeding motorists driving through the village.

Concern had been expressed regarding vehicles entering the village via Copse Drove which had raised a speeding concern. A variety of traffic calming measures were discussed but it was noted that any measures would probably have to be funded by the Parish Council. Sleeping policemen were suggested as a deterrent.

73/15 RECRUITMENT

Following discussion it was **AGREED** to commence the formal recruitment process to appoint a new Clerk to the Council. Amendments were agreed to the draft advert. The job description and person specification were agreed. The position would be advertised locally and via the Wiltshire Association of Parish Councils.

74/15 NEXT MEETING

It was **NOTED** that the next meeting of the Parish Council would be held on Thursday 15th January 2015 in the Village Hall commencing at 7.30pm

75/15 PUBLIC RECESS

The following matters were raised by Members of the Public:

A number of concerns were discussed regarding the Linden Homes development:

- A promise was made to re-use the Sarsen stones reclaimed but these had now vanished. What happened to them?
- Concern regarding the species of beech trees to be used had still not been addressed;
- Security lighting had been fitted to the houses facing the High Street at shoulder height which were currently being activated every time a car went by. It was requested that these be raised to reduce potential nuisance to neighbours;
- It was understood that some low level lighting was to be provided in the estate;
- There were still concerns regarding the maintenance proposals for the green area.

It was noted that the initial houses were to be occupied by 15th December 2014.

A bus stop sign was requested at the bus stop towards Swindon. Concern was also expressed that motorists continually parked vehicles on the bus stop.

Concern was also expressed regarding the inconsiderate parking when dropping off and collecting children from school. It was agreed that a letter would be sent to the Head Teacher from the Parish Council.

Council agreed to publish next year's calendar of meetings which would be agreed at its next meeting in January 2015.

There being no other business the Chair thanked everyone for attending and closed the meeting at 8.35pm

CHAIR:

DATE: