

OGBOURNE ST GEORGE PARISH COUNCIL

PARISH COUNCIL MINUTES

Minutes of the Parish Council Meeting of Ogbourne St George Parish Council
held at the Village Hall, Ogbourne St George on Thursday 9 November 2017
commencing at 7.30pm.

MEMBERS PRESENT: Cllr Bews, Cllr Mudge (Chair), Cllr Sandison, Cllr Tanner and Cllr Tuckey.

OFFICER PRESENT: Georgina Morgan-Denn, Clerk to Council

FC67/17 APOLOGIES

Apologies were received and accepted from Cllr Utton.

FC68/17 DECLARATION OF INTERESTS

There were no Declarations of Interest.

FC69/17 MINUTES

Resolved: That the Minutes of the Full Council meeting held on Thursday 14 September be agreed and signed as a correct record.

FC70/17 PUBLIC RECESS

There was one member of the public present.

FC71/17 PLANNING MATTERS

(a) Applications: Members **RESOLVED** the following comments:

Application: 17/09370/FULL

Location: Grey Wethers, Ogbourne St George, SN8 1SU

Proposal: Single storey rear extension

Comments: **No objection.**

Application: 17/09632/FUL

Location: Buckerfields Nursery, Southend, Ogbourne St George SN8 1SG

Proposal: Change of use of potting shed to holiday accommodation

Comments: **No objection.**

Application: 17/09795/FUL

Location: Downs Lodge, Ogbourne St George, SN8 1TA

Proposal: Remove existing single storey rear extension and conservatory and replace with new two storey and single storey rear extension and changes to the fenestration of the existing house

Comments: **No objection.**

Application: 17/10172/FUL

Location: 11 St Georges Close, Ogbourne St George, SN8 1TG

Proposal: Proposed single storey rear extension

Comments: **No objection.**

(b) WILTSHIRE LOCAL PLAN REVIEW

Council **NOTED** a consultation on the scope and content of the Wiltshire Council Local Plan review is to start early November 2017. Members were invited to attend a briefing about the consultation.

FC72/17

MONEY RAISED BY THE INN WITH THE WELL PUB

Council received a presentation from Megan Shaw about various ideas to improve the Village. Members heard how the pub raises money for different causes every year. This year the monies raised will be shared amongst various groups and will include projects to improve the village appearance. A suggestion box in the pub has resulted in ideas such as updating the disused telephone boxes and adding planters to the village gateways.

Volunteers in the village have also offered to maintain the planters and assist with the refurbishment of the phone boxes. Other suggestions included the installation of a basketball hoop but with no definitive location for this – the idea was put on hold for the time being. Members thanked Megan for generosity and ideas.

Resolved: To give volunteers permission to refurbish the telephone boxes, which are owned by the Parish Council. The most visible telephone box will be refurbished and planted with flowers and the second will be painted. The planters will be installed at the gateways into the village.

Resolved: To include in 18/19 budget the funds to take on the maintenance of the planters should the volunteers' enthusiasm reduce over time.

Action: Cllr Sanderson to check if permission is needed from Wiltshire Council's Highways Department to install the planters.

Resolved to move item 8 forward.

FC73/17

VILLAGE HALL PLAY EQUIPMENT

Council considered a report from Cllr Bews concerning the Village Hall play equipment. After a thorough discussion Members agreed they want to ensure a sustainable solution with the existing play equipment is reached before public money is invested. Cllr Mudge confirmed that the Village Hall Committee is aware that the Parish Council is intending to improve the facilities in the play area.

Resolved: To commit a maximum of £1,000 from the Grounds Maintenance budget to maintain the existing play area, which will include the re-inspection fees.

Action: Cllrs Tanner and Bews agreed to work on the project together. The Clerk is to explore ideas for renewed play area schemes, inviting play equipment companies to come up with ideas and cost, taking on board the feedback received to date from local residents.

FC74/17

VILLAGE IMPROVEMENT PROJECTS

Council considered the village improvements and agreed the pub donations are assisting in making these possible. The Street Lighting is a key

improvement project and finding grants to assist with the funding will be needed.

FC75/17 STREET LIGHTING UPDATE

Council considered the update report from Cllr Utton regarding Street Lighting in the village. There was concern the modern designs, suggested by Wiltshire Council, may not be in keeping with certain parts of the village – however the heritage lamps are more expensive. The Conservation Officer at Wiltshire Council has been contacted for their input and advice. The Parish Council doesn't have a firm quotation to work with and is therefore unable to make any decisions on what to include in the 18/19 budget, nor how this will impact on the precept.

Cllr Mudge confirmed that a commuted sum from Wiltshire Council has never been confirmed and although they suggested using CATG funding, when enquiries were made there were no funds available. It was confirmed that once the project is complete the maintenance of the street lights will be taken on by Wiltshire Council.

Members discussed ways to reduce the overall cost of the project and this could be possible by having a mixture of heritage and modern styles. Further noting there were already a mismatch modern and heritage of styles in the village.

Resolved: To position heritage style lamps in the conservation area only and use modern lamps elsewhere in the village to reduce the overall cost of the project. Subject to confirmation of cost and agreement with Wiltshire Conservation Officer.

Resolved: To give delegated authority for the Chairman to progress discussions with Wiltshire Council and conclusively confirm what funding will be available and the final cost to implement.

FC76/17 POLICE REPORT

There was no Police Report as PCSO Lucy Stonestreet was unable to attend the meeting.

FC77/17 REPORT FROM UNITARY COUNCILLOR

There was no report from Wiltshire Council as Cllr Jane Davies was unable to attend the meeting.

FC78/17 HIGHWAY MATTERS

(a) WILTSHIRE PARISH STEWARDS SCHEME – JOBS OUTSTANDING

Cllr Sandison confirmed the hedge was cut in the October half term and the Parish Stewards have confirmed they would include clearing the road verges into their maintenance schedule. Outstanding is if the handrail, near the Ridgeway Cycle Track, can be maintained too.

(b) 20MPH SPEED LIMIT

Cllr Mudge confirmed that he has requested a free Metrocount during term time and is now waiting for the installation to take place. Contact has also

been made with the educational authority to see if the implementation of a 20mph speed limit is part of their travel plans – currently awaiting a reply.

FC79/17 FINANCIAL MATTERS

(a) End of Year Accounts – External Audit

Council considered and **NOTED** the 2016/17 External Audit has been completed and the External Auditors comments are contained in the report.

(b) Budget and Precept 2018/19

Council **NOTED** the key dates for the 2018/2019 Council Tax Setting Timetable below. The deadline for submitting the precept request form (to be issued 6 November 2017 with the draft tax base) to Wiltshire Council is 19 January 2018.

Resolved: To defer the precept and revised budget 2018/19 setting to next meeting on 11 January 2018.

06-Nov-17	Wiltshire Council to issue draft 2018/2019 Council Tax Base figures to Parish/Town Councils
12-Dec-17	Cabinet meeting to approve 2018/2019 Council Tax Base
19-Jan-18	Deadline for Parish/Town Councils to return approved 2018/2019 precept requests to Wiltshire Council
20-Feb-18	Full Council meeting to approve 2018/2019 Council Tax

(c) VAT Return

Council **NOTED** a VAT refund for £325.03 has been submitted for the period 1st March 2017 to 31st October 2017 and awaiting payment.

FC80/17 PAYMENTS

Resolved: To ratify the payment of the following accounts:

Date	Cheque Ref	Payee	Description	Payment	VAT	Net
09.11.17	658	SSE Southern Electric	Street Lighting Electricity	£164.69	£7.84	£156.85
09.11.17	659	Sally Utton	Dragon Newsletter Printing	£19.36	£1.20	£18.16
09.11.17	660	Bawden Contracting Services Ltd	Grounds Maintenance	£169.50	£28.25	£141.25
09.11.17	661	Sally Utton	Dragon Newsletter Printing	£19.36	£1.20	£18.16
09.11.17	662	Bawden Contracting Services Ltd	Grounds Maintenance	£169.50	£28.25	£141.25
TOTAL				£542.41	£66.74	£475.67

FC81/17 APPROVAL AND SIGNING OF PARISH ACCOUNTS FROM 30 AUGUST 2017 TO 30 OCTOBER 2017

Resolved: To approve the Parish Accounts as shown below:

Opening Balances 30 August 2017			
Treasurers Account			£11,420.34
Business Instant Access Account			£325.00
Expenditure			(1,025.84)
Income			(0.02)
Actual Total Balance			£10,719.52
Closing Balance 30 October 2017			
Treasurers Account			£10,394.52
Business Instant Access Account			£325.00
Balances at Bank			£10,719.52

FC82/17 CORRESPONDENCE RECEIVED

- (a) World War One Commemoration – Tree Planting project
Resolved: Not to take part in the tree planting stating finding space in the village would be an issue.
- (b) Donation request
Resolved: To suggest the Guide contact the village Poor's Gorse Charity for funding.
- (c) Pensions Regulator – Automatic Enrolment
Noted: The Automatic Enrolment is due in February 2018.
- (d) Science Museum Group Wroughton
Resolved: Cllr Bews and Tanner to attend and arrange an informal site visit.

FC83/17 ITEMS TO NOTE

The next meeting of the Parish Council is on Thursday 11 January 2018.

FC84/17 CONFIDENTIAL SESSION

Resolved: In view of the confidential nature of the business about to be transacted, public and press are excluded from the meeting to progress a confidential staffing matter in accordance with Standing Order 3 (d)

FC85/17 PAYE REPORT

Council considered the confidential PAYE report.

Resolved: To agree to the Clerk's recommendations.

There being no further business the Chairman closed the meeting at 8.40pm

.....
Cllr Gordon Mudge, Chairman, 11 January 2018