

OGBOURNE ST GEORGE PARISH COUNCIL

MINUTES

Minutes of the Parish Council Meeting of Ogbourne St George Parish Council
held at the Village Hall, Ogbourne St George on Thursday 9th March 2017
commencing at 7:30pm.

MEMBERS PRESENT: Cllr Mudge (Chair), Cllr Sandison, Cllr Tanner and
Cllr Tuckey

OFFICER PRESENT: Georgina Morgan-Denn, Clerk to Council

FC18/17 APOLOGIES

Apologies were received and accepted from Cllr B Utton.

FC19/17 DECLARATION OF INTERESTS

There were no Declarations of Interest.

FC20/17 MINUTES

It was **RESOLVED** that the Minutes of the Full Council held on
Thursday 19th January 2017 be agreed and signed as a correct record.

FC21/17 PUBLIC RECESS

There were four members of the public in attendance.

FC22/17 PLANNING MATTERS

Members considered the following Planning Applications from Wiltshire
Council:

- (a) **Application:** 17/01565/TCA
Location: Coombe View, Chiseldon Road, Ogbourne St
George, SN8 1SU
Proposal: Fell three Conifer trees and one Apple tree Prune
ornamental and fruit trees as required
OSG Comments: **No Objection.**

Application: 17/01099/FUL
Location: Blue Barn, Bytham Farm, Bytham Road, Ogbourne
St George, SN8 2NT
Proposal: Double carport with storage areas
OSG Comments: **No Objection.**

- (b) **Decisions:**
Members **NOTED** the following Planning Decision has been notified
from Wiltshire Council:

Application: 16/12321/OUT

Location: Land Adjacent Kirkwood House Ogbourne St George Marlborough Wiltshire SN8 1TF
Proposal: Outline planning application for six residential properties

OSG Comments:

Whilst we appreciate that this is an outline application only with all matters reserved, we consider that the cursory information provided is wholly insufficient for us as a statutory consultee to make a considered judgement. We have therefore no alternative but to **OBJECT** to this application.

1. An important part of an outline application is the Design and Access statement (DAS). The submitted DAS is only a limited selection of headings and does not provide enough information on which to make a judgement. It provides no basic outline design or access information. As an example, the Commission for Architecture and the Built Environment (CABE) in its 2007 publication on these statements notes:

The [Design and Access] statement accompanying the outline application should explain and justify the decisions taken so far but, very importantly; it must also explain the principles that will be followed when all the details are designed after permission is granted. The statement should set out the aims for the whole design, even if many of the details still have to be drawn up. The developer should keep within the parameters set out in the statement, and the outline permission may need to include conditions to make sure the ideas and aims in the statement are followed through as the design progresses.

So, unless a new statement is produced, the original one accompanying the outline application will be very important when reserved matters are drawn up and agreed. When reserved matters are approved, it may be appropriate to place further conditions on the permission that relate to detailed aspects of the statement submitted with the original outline application.

2. We note that the DAS also makes a comment on aiming this development at the 'lower end of the housing market'. Whilst the Parish Council would be supportive of affordable housing we are not convinced that this is what is meant here. WDC carried out a housing needs survey for Ogbourne St George in March 2012, but this is now out of date and the needs identified then have been satisfied by the provision of affordable housing at the recent development at Poole's Meadow. As any increase in village housing provision has important implications for local services such as the primary school and pre-school, we would recommend another survey before a decision on this application is taken.

3. Notwithstanding, the above comments, we are concerned that such a development would set a precedent for development outside the built-

up area of the village, something that has been resisted by successive parish councils. It would take development closer to the buildings at Southend and effectively extend the village to the south.

Decision: Refuse

FC23/17 POLICE REPORT

The Chairman welcomed PC Teresa Herbert, Community Policing Team Co-ordinator Wilts East (Devizes) Wiltshire Police to the meeting to receive a report on current policing priorities in the local area (a copy of the report is available to download on the website).

Members heard how there have been changes in the policing team and local officer, PC Richard Barratt, has joined other colleagues to form a larger community policing team, and whilst PC Barratt continues to cover the Marlborough area, the Parish's local officer is now PCSO Lucy Stonestreet. PC Herbert updated the meeting on local crimes taking place namely theft from motor vehicles, dwelling and non-dwelling burglaries. PC Herbert implored residents to report any incidents, information or any concerns by calling 101 and speaking to PSCO Stonestreet; as community intelligence is crucial to take action.

Councillors mentioned local concerns around fly tipping on the A346 Gypsy Lane and along the back road to Chiseldon from the village, diverted traffic through the village if a diversion is put in place and dog fouling on Bitham Lane and the railway track. The Council was advised to report any such incidents to Wiltshire Council and the local police to allow for investigation.

The Chairman thanked PC Herbert for attending the meeting. PC Herbert and Cllr Tanner left the meeting at 7.52pm. There being three councillors still present the meeting continued as it remained quorate

FC24/17 OUTSTANDING ACCOUNTS

Council **RESOLVED** to ratify the payment of the following accounts.

Proposer: Cllr Mudge

Seconder: Cllr Sandison

Payee	Description	Net (£)	VAT (£)	Total (£)
UK2	Website hosting fees 1 January 2016 – 17 January 2017	84.38	16.88	101.26
Bawden Managed Landscapes	January 2017 – 1/12 th of total annual quotation	141.25	28.25	169.50
Georgina Morgan-Denn	Reimbursement of Dell Laptop purchase to include onsite support	404.94	80.99	485.93

Microshade Business Consultants Ltd	Annual Hosting Fee	249	49.80	298.80
Diocese of Salisbury, Board of Education	Village Hall Rent	150	0	150
Bawden Landscapes Managed	February 2017 – 1/12 th of total annual quotation	141.25	28.25	169.50
TOTAL		1170.82	204.17	1374.99

Council **NOTED** the current balances at Bank:

Opening Balances 1st November 2016		
Treasurers Account	£8000.76	
Business Instant Access Account	£325.00	
Expenditure		(2578.68)
Income		0.04
Actual Total Balance		£5747.12
Closing Balance 9th February 2017		
Treasurers Account	£5422.12	
Business Instant Access Account	£325.00	
	£5747.12	
Balances at Bank		£5747.12

Cllr Tanner rejoined the meeting at 7.57pm

FC25/17 FINANCIAL MATTERS

(a) VAT REFUND

Members **NOTED** a VAT refund for £548.50 has been submitted for the period 1st March 2016 to 28th February 2017 and was awaiting payment.

FC26/17 STANDING ORDERS

Members considered and **RESOLVED** to agree to the revisions to the Standing Orders in accordance with NALC Model.

Proposer: Cllr Mudge

Secunder: Cllr Sandison

FC27/17 FINANCIAL REGULATIONS

Members considered and **RESOLVED** to agree the changes to the Financial Regulations in accordance with the NALC Model. Members

also **RESOLVED** to give the Clerk delegated authority to sign cheques up to the value of £250.

Proposer: Cllr Mudge
Seconder: Cllr Sandison

FC28/17 WILTSHIRE UNITARY & PARISH ELECTIONS 4 MAY 2017

(a) INFORMATION PACK

Members **NOTED** the information pack from Wiltshire Council relating to the Wiltshire Unitary & Parish Elections on 4th May 2017. Members were reminded their nomination papers must be hand delivered to one of the four Wiltshire Council offices. The Electoral Register numbers (for the candidate and their proposers) may be obtained from either the Parish Clerk or the Chairman.

(b) ELECTION FLYER

The Council welcomes applications for the seven available seats and hopes there are more applications than positions so that an election will be held. To this end the Council has produced a flyer, to be hand delivered to all residents in the village, inviting anyone to consider applying for one of the positions. The qualifications to stand as a candidate are explained more fully on the Wiltshire Council website. The Notice of Election will be published on 15 March 2017 and nominations must be in by 4 April 2017. Copies of the flyer and posters were distributed amongst the councillors and residents present at the meeting to circulate in the village.

FC29/17 STREET LIGHTING UPDATE

There being no finalised figures to discuss with Council and in the absence of Cllr Utton, Members **RESOLVED** to defer this item until the next Full Council meeting.

FC30/17 VILLAGE HALL

Members received a verbal update from Cllr Tanner concerning the Village Hall refurbishment project. Members heard that in addition to the toilet, kitchen and storage areas, improvements were also being considered to the floor and wall insulation. The cost, in the region of £30k, is now being considered by the Funding Committee who is tasked with applying for the grants to fund the works. Councillor Tanner was confident that up £20k could be achieved through grants and quoted various sources of potential funding. The Chairman also recommended the Wiltshire Area Board could be a good source for funding capital projects, with grants to apply for available from the start of the new financial year.

FC31/17 DOG FOULING

Cllr Tanner informed Council that he had been approached by local residents concerning the state of dog fouling on the railway path. Cllr

Tanner approached the Area Board who informed him that Wiltshire Council will empty a bin if the Parish Council could provide one. Members discussed the merits of installing a bin and suggested Church Lane could be a good spot. The Clerk asked Council to be cautious about installing a bin, as the Parish Council may be left with emptying the bin in the future, as more and more services are being devolved to Parish Councils from their principal authorities. Members **RESOLVED** for Cllr Tanner to progress the idea with the Wiltshire Area Board and to bring back to the Council. In the meantime Cllr Tanner **AGREED** to write a notice in the next Dragon Newsletter politely asking dog walkers to dispose of their waste considerately.

FC32/17 MARLBOROUGH AREA BOARD

Members **NOTED** the next Area Board Meeting to be held in Marlborough Town Hall at 7pm on Tuesday 14th March 2017 commencing at 7pm. Cllr Tanner **AGREED** his would attend this meeting to investigate further grants and dog bins.

FC33/17 PUBLIC RECESS

The Chairman invited questions from the residents in attendance. One resident was concerned about the state of the grass verges in the village and if anything could be done to clean them. The Chairman responded that this was quite normal for this time of the year due to the wet weather. Cllr Tanner reminded Council that it has funds available to tidy up the Parish and would like Council to consider potential projects at a future meeting.

FC34/17 NEXT MEETING

The next meeting of the Parish Council will be on Thursday 11th May 2017 to be held in the Village Hall commencing at 7.30pm. This will be the Annual Meeting of the Council.

The above meeting will be preceded by the Annual Parish Meeting to be held at 7.00pm on Thursday 11th May 2017, also in the Village Hall.

The Chairman closed the meeting by recognising this was the last meeting of this current Council and thanked his fellow colleagues for their assistance over the past three years. He also thanked previous Councillors, Mr Iliffe and Mr George, for their contribution in setting up this Council.

There being no further business the Chairman closed the meeting at 8.27pm.

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Cllr Gordon Mudge, Chairman, 11th May 2017