

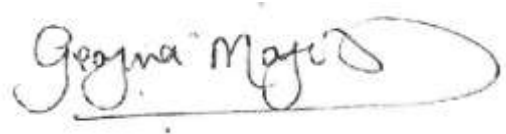
## OGBOURNE ST GEORGE PARISH COUNCIL

### PARISH COUNCIL MEETING

To: Members of Ogbourne St George Parish Council

You are summoned to attend the Annual Parish Council meeting to be held at the Village Hall, Ogbourne St George on Monday 22 May 2017 at 7.30pm.

Press & Public are invited to attend.



Georgina Morgan-Denn, BA (Hons) MILCM  
Clerk to the Council

Monday 15 May 2017

### AGENDA

**1. ELECTION OF CHAIRMAN**

**2. COUNCILLORS TO SIGN THEIR ACCEPTANCE OF OFFICE**

**3. APOLOGIES FOR ABSENCE**

To receive and approve.

**4. DECLARATION OF INTERESTS**

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. The disclosure must include the nature of the interest. If a Councillor becomes aware, during the course of a meeting, of an interest that has not been disclosed under this item they must immediately disclose it. They may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice the Councillors judgement of the public interest and it relates to a financial or regulatory matter.

**5. CHAIRMAN'S ANNOUNCEMENTS**

**6. MINUTES**

To resolve and sign as a correct record of the meeting held on 9 March 2017 (previously circulated to members).

**7. PUBLIC RECESS**

Members of the public are invited to make representations to Ogbourne St George Parish Council on any matters relating to the work of the Council, any Parish related matters or to raise any issues of concern. (Public Bodies (Admission to Meetings) Act 1960) and in accordance with Standing Order 3 (e-k).

**8. REPORT FROM UNITARY COUNCILLOR**

To welcome Cllr Jane Davies and receive an update from Wiltshire Council.

**9. POLICE REPORT**

To welcome PC Teresa Herbert, Community Policing Team Co-ordinator – Wilts East (Devizes) Wiltshire Police and to receive a report on policing priorities. (if available)

**10. PLANNING MATTERS**

**(a) Applications:** The following Planning Applications have been received from Wiltshire Council:

**Application:** 17/02707/FUL  
**Location:** Erection of a shed at the side of the property, in between the brick garage and wooden boundary fence  
**Proposal:** 5 Pooles Meadow, Ogbourne St George, SN8 1ES  
**Comments by:** 24 May 2017

**Application:** 17/03443/FUL  
**Location:** Two storey extension & garage  
**Proposal:** Carlisle House, Ogbourne St George, SN8 1SH  
**Comments by:** 2 June 2017

**Please note: in planning matters the Council acts as the consultee of the Principal Authority. (The Principal Authority being the deciding body)**

**(b) Decisions:** The following Planning Decisions have been notified to the Council:

**Application:** 17/01565/TCA  
**Location:** Coombe View, Chiseldon Road, Ogbourne St George, SN8 1SU  
**Proposal:** Fell three Conifer trees and one Apple tree Prune ornamental and fruit trees as required  
**Decision:** **No Objection**

**Application:** 17/01099/FUL  
**Location:** Blue Barn, Bytham Farm, Bytham Road, Ogbourne St George, SN8 2NT  
**Proposal:** Double carport with storage areas  
**Decision:** **Approve with Conditions**

**Application:** 16/10787/FULL  
**Location:** Southend House, Southend, Ogbourne St George, SN8 1SG  
**Proposal:** Proposed Summerhouse  
**Decision:** **Approve with Conditions**

### **11. COUNCILLOR CODE OF CONDUCT**

To resolve to adopt the Wiltshire Council Code of Conduct.(attached)

### **12. APPOINTMENT OF COUNCILLORS TO EXTERNAL GROUPS**

To resolve to appoint representatives on the following:

- (a) Village Hall Management Committee
- (b) NALC/WALC

### **13. GENERAL POWER OF COMPETENCE**

To resolve to adopt the General Power of Competence.

The General Power of Competence is a Statutory Instrument of Law, It gives Local Councils the power to do anything that an individual may generally do and is found under Statutory Instrument 2012 No 965 of the Localism Act 2011- Sections 1-8.

Criteria:

A CiLCA qualified Clerk, or the level 4 Qualification, from the University of Gloucestershire or its predecessor institutions, complete with the new 2012 Section 7 GPC module. (The Clerk has her CiLCA)

The number of Councillors elected at the last ordinary election or at a subsequent by-election must equal or exceed two thirds of its total number of councillors at the time of the resolution. (5 Councillors have been elected uncontested)

The Council has passed a resolution, that is minuted at a full meeting and that the criteria for the General Power of Competence, has been met.

Eligibility remains in place until the next annual meeting of the council after the ordinary election even if the condition of the eligibility criteria has changed.

### **14. LLOYDS BANK SIGNATORIES**

To confirm the Bank Signatures for the next Civic Year. Current signatories are:

- Cllr Gordon Mudge
- Cllr Will Sandison
- Mrs Georgina Morgan-Denn, Clerk to Council

### 15. INSURANCE

To consider the quotations received for the insurance provision for May 2017/2018 and resolve to accept the Hiscox quotation, which is 3-year binding agreement (with a 5% reduction), at £275 annual premium.

### 16. WILTSHIRE ASSOCIATION OF LOCAL COUNCILS

To resolve to join the Wiltshire Association of Local Councils and the National Association of Local Councils.

The membership gives Council access to legal advice from the Councils point of view and access to the latest legislation and legal topic notes.

### 17. INTERNAL AUDIT

To resolve to appoint Lightatouch Internal Audit Services to carry out the internal audit for Ogbourne St George Parish Council for 2016/17. Cost is £100 with additional costs if further audit work is required.

### 18. PAYMENTS

Council is asked to consider and resolve to pay the following accounts:

Date	Cheque Ref	Payee	Description	Payment	VAT	Net
20.02.17	641	Sally Utton	Dragon Newsletter Printing	£16.96	£1.15	£15.81
29.03.17	641	Sally Utton	Dragon Newsletter Printing	£16.96	£1.15	£15.81
31.03.17	642	Bawden	Grounds Maintenance	£169.50	£28.25	£141.25
01.04.17	643	WALC	WALC/NALC Annual Subscription	£194.53	£32.42	£162.11
25.04.17	641	Sally Utton	Dragon Newsletter Printing	£16.96	£1.15	£15.81
26.04.17	645	Lightatouch Internal Audit Services	Internal Audit	£100.00	£0.00	£100.00
28.04.17	644	Bawden	Grounds Maintenance	£169.50	£28.25	£141.25
11.05.17	646	Came & Company	Insurance	£275.00	£25.00	£250.00
<b>TOTAL</b>				<b>£959.41</b>	<b>£117.37</b>	<b>£842.04</b>

**19. APPROVAL AND SIGNING OF PARISH ACCOUNTS FROM 10 FEBRUARY 2017 TO DATE**

<b>Opening Balances 10 February 2017</b>		
Treasurers Account	£5422.12	
Business Instant Access Account	£325.00	
Expenditure		(1,374.99)
Income		10,323.53
<b>Actual Total Balance</b>		<b>£14,370.66</b>
<b>Closing Balance 9 May 2017</b>		
Treasurers Account	£14,370.66	
Business Instant Access Account	£350.00	
<b>Balances at Bank</b>		<b>£14,695.66</b>

**20. EXTRAORDINARY MEETING**

To resolve to hold an Extraordinary meeting of the Council on 15 June 2017 to consider the Internal Auditors report, Year End Accounts and sign the Annual Return before 30 June 2017.

**21. STREET LIGHTING UPDATE**

To receive an update from Cllr Utton regarding Street Lighting in the village.

**22. VILLAGE HALL**

To receive an update from Cllr Mudge regarding the Village Hall.

**23. DOG FOULING**

To receive a report from Cllr Tanner on the issue of dog fouling in the village.

**24. VILLAGE PARKING ISSUES**

To consider resident concerns regarding issues with parking in the village.

**25. 20MPH SPEED LIMIT**

To consider a resident's proposal for a 20mph speed limit in the centre of the village.

**26. CO-OPTION COUNCILLOR VACANCIES**

To consider advertising the two Councillor vacancies in the next issue of the Dragon newsletter.

Following the 8 May Parish Elections there are insufficient candidates: if there are insufficient candidates, those who are and remain validly nominated are declared elected and if they constitute a quorum they may fill the remaining vacancies by co-option.

**27. OPEN SPACES PLAY EQUIPMENT**

To give the Clerk delegated authority to investigate the cost of a maintenance programme for the play equipment in the village and bring a report back to Council in July 2017.

**28. BANKING ARRANGEMENTS**

To consider a report from the Clerk to move bank accounts. (to follow)

**29. ITEMS TO NOTE**

Council Meeting Schedule for 17/18:

15 June (Extraordinary)

13 July

14 September

9 November

**2018**

11 January

**30. NEXT MEETING**

The next meeting of the Parish Council will be on Thursday 15 June 2017.