

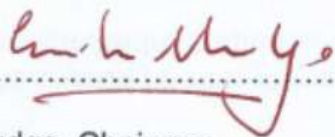
OGBOURNE ST GEORGE PARISH COUNCIL

EXTRAORDINARY PARISH COUNCIL MEETING

To: Members of Ogbourne St George Parish Council

You are summoned to attend the Extraordinary Parish Council meeting to be held at the Village Hall, Ogbourne St George on Thursday 15 June 2017 at 7.30pm.

Press & Public are invited to attend.



.....
Clr Gordon Mudge, Chairman

Thursday 8 June 2017

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and approve.

2. DECLARATION OF INTERESTS

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. The disclosure must include the nature of the interest. If a Councillor becomes aware, during the course of a meeting, of an interest that has not been disclosed under this item they must immediately disclose it. They may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice the Councillors judgement of the public interest and it relates to a financial or regulatory matter.

3. YEAR END ACCOUNTS SECTION ONE ANNUAL RETURN (THE ANNUAL GOVERNANCE STATEMENT 2016/17)

Council is asked to approve section one of the Annual return. Councillors will be asked to answer with a yes or no the below following statements:

1. 'We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.'

2. 'We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.'

3. 'We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and proper practices that could have a significant financial effect on the ability of the council to conduct its business or on its finances.'

4. 'We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.'

5. 'We carried out an assessment of the risks facing the council and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.'

6. 'We maintained throughout the year an adequate and effective system of internal audit of the council's accounting records and control systems.'

7. 'We took appropriate action on all matters raised in reports from internal and external audit.'

8. 'We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the council and where appropriate have included them in the accounting statements.'

9. (For Local Councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and if required, independent examinations or audit. **(This item is not applicable for Ogbourne St George Parish Council so the clerk advises that the NA box needs to be ticked)**

4. YEAR END ACCOUNTS SECTION TWO ANNUAL RETURN ACCOUNTING STATEMENTS

Council is asked to approve section 2 of the Annual return (the Accounting Statements 2016/2017).

5. YEAR END ACCOUNTS EXTERNAL AUDIT

Council is asked to approve the transmission of the accounts to the external auditor by registered post and the upload of the accounts to the website so as to be compliant with the Transparency Act.

6. INTERNAL AUDITOR'S REPORT

To note the Internal Auditor's report and recommendations.

7. NEXT MEETING

The next meeting of the Parish Council will be on Thursday 13 July 2017.