

OGBOURNE ST GEORGE PARISH COUNCIL

PARISH COUNCIL MINUTES

Minutes of the Parish Council Meeting of Ogbourne St George Parish Council
held at the Village Hall, Ogbourne St George on Thursday 11 January 2018
commencing at 7.30pm.

MEMBERS PRESENT: Cllr Bews, Cllr Mudge (Chair), Cllr Sandison and Cllr Tuckey.

OFFICER PRESENT: Georgina Morgan-Denn, Clerk to Council

FC86/17 APOLOGIES

Apologies were received and accepted from Cllr Tanner.

FC87/17 DECLARATION OF INTERESTS

There were no Declarations of Interest.

FC88/17 MINUTES

RESOLVED: The Minutes of the Full Council meeting held on Thursday 9 November 2017 be agreed and signed as a correct record.

FC89/17 PUBLIC RECESS

There were two members of the public present who made representations on planning application 17/11511/FUL. Council confirmed they had already submitted their comments to Wiltshire objecting to the proposal citing concerns to do with additional parking and size of the plot for the dwelling proposed. The residents confirmed they had also sent their views to Wiltshire Council.

FC90/17 PLANNING MATTERS

(a) Applications: Members **RESOLVED** the following comments:

Application: 17/11511/FUL

Location: Chapel Meadow Farm, Copse Drove, Ogbourne St George, SN8 1SL, Wiltshire

Proposal: Demolition of two existing garages and construction of house

OSG: Objection with comments:

Clearly there are advantages in tidying up the garages. However the Parish Council strongly objects to the demolition of the two garages to squeeze a dwelling on such a small plot. The recommendation is that they renovate and keep the exterior and do whatever they wish to the interior to make it homely. Further the road here is often obstructed with parked cars and the new dwelling must have sufficient parking spaces.

Application: 17/10626/FUL
Location: Martlets, High Street, Ogbourne St George, Wilts, SN8 1SL
Proposal: Single storey rear extension over existing footprint of conservatory.
OSG: **No Objection.**

- (b) **Decisions:** Council **NOTED** the following planning application decisions from Wiltshire Council:

Application: 17/09370/FULL
Location: Grey Wethers, Ogbourne St George, SN8 1SU
Proposal: Single storey rear extension
OSG: **No Objection**
WC Decision: **Approve with Conditions**

Application: 17/09795/FUL
Location: Downs Lodge, Ogbourne St George, SN8 1TA
Proposal: Remove existing single storey rear extension and conservatory and replace with new two storey and single storey rear extension and changes to the fenestration of the existing house
OSG: **No Objection**
WC Decision: **Approve with Conditions**

The residents left at 7.40pm

FC91/17 POLICE REPORT
Council **NOTED** the update report from PCSO Lucy Stonestreet Wilts East (Devizes) Wiltshire Police.

FC92/17 WILTSHIRE COUNCIL POLICING PRECEPT 18/19
Council **NOTED** a Policing Precept consultation has commenced for 2018/19. The consultation is looking for the views of Wiltshire residents on the proposed increase of £12 a year. The consultation runs from 2 January 2018 to midday 31 January 2018.

FC93/17 FINANCIAL MATTERS

- (a) **Budget 2018/19**
Council **RESOLVED** to agree the Budget for 2018/19 with the following recommendations:
- Add 2% inflationary increase to many of the budgets with the exception of the Clerk's Salary where 3% would be applied
 - Increase the website budget to £780 to include £50 for increased Microshade fees and more realistic (£350) web hosting/design costs
 - Increase publications to £210 based on more costs incurred in 17/18
 - To reduce the legal fees by £350
 - Allocate the equivalent of three months' trading (£2,997.20) into General Reserves and move into an interests-earning savings account
 - Allocate £2,250 into Earmarked Reserves (Street Lighting) and move into an interest-earning savings account
 - Surplus operating funds for Play Equipment and other projects.

ACTIONS:

- Clerk to research alternative better interest earning savings accounts and credit accounts for the March meeting
- Clerk to renegotiate the Grounds Maintenance contract and bring back to March meeting
- To add an article in the Dragon newsletter to see if residents would like to renew Ogbourne St George Parish Plan which expires in 2018.

(b) Precept 2018/19

Council **RESOLVED** to set a precept of £11,989 which would result in a Band D charge of £51.78 per annum, which represents a 28.1% increase equivalent to £11.36 per annum per household.

Council **NOTED** payment of Precepts greater than £10,000 will be paid to the Town or Parish in two stages: 50% will be paid on or before 30 April 2018 and the remaining 50% will be paid on or before 30 September 2018.

(c) Direct Debits

Council **RESOLVED** to set up a Direct Debit to pay for SSE electricity supply in accordance with Financial Regulation 6.7.

(d) External auditor appointments for 2017/18

Council **NOTED** the change of external audit arrangements for 2017/18. Authorities with an income or expenditure for the year less than £25,000 are considered exempt from a limited assurance review by an external auditor. Authorities will still need to fully complete and publish an annual return and have a named appointed auditor. The annual return will now be known as the 'Annual Governance and Accountability Return'.

FC94/17 PAYMENTS

Resolved: To ratify the payment of the following accounts:

Date	Cheque Ref	Payee	Description	Payment	VAT	Net
11.01.18	663	SSE	Street Lighting Electricity	162.97	7.76	155.21
11.01.18	664	Bawden Contracting Services	Grounds Maintenance	169.50	28.25	141.25
11.01.18	665	Sally Utton	Dragon Newsletter Printing Dec	19.36	1.20	18.16
11.01.18	666	Bawden Contracting Services	Grounds Maintenance	169.50	28.25	141.25
Total				£521.33	£65.46	£455.87

FC95/17 APPROVAL AND SIGNING OF PARISH ACCOUNTS FROM 30 OCTOBER 2017 TO 2 JANUARY 2018

RESOLVED: To approve the Parish Accounts as shown below.

ACTION: Clerk to add more detail to the Income and Expenditure.

Opening Balances 30 October 2017		
Treasurers Account	£10,394.52	
Business Instant Access Account	£325.00	
Expenditure		(848.57)
Income		(513.45)
Actual Total Balance		£10,384.40
Closing Balance 2 January 2018		
Treasurers Account	£10,059.40	
Business Instant Access Account	£325.00	
Balances at Bank		£10,384.40

FC96/17 VILLAGE HALL PLAY EQUIPMENT

Cllr Bews updated Council that he is disappointed to confirm that he is unable to mend the play equipment – having spoken to the Play Inspector who said they would not be able to confirm the equipment would be safe after his maintenance efforts. Cllr Bews added that it was hard to justify using public funds to try fixing the equipment without knowing the longevity of the equipment.

Cllr Bews said it is with regret that he is unable to make a difference to the play area and will be tendering his resignation as a councillor. Members thanked Cllr Bews for his efforts on the Council. The Clerk confirmed the process for resigning is to inform the Chairman in writing and then it can added to the March agenda.

ACTION: Clerk to have play equipment meetings with suppliers and initial concepts back to March meeting where public consultation will be discussed and planned.

FC97/17 STREET LIGHTING UPDATE

Cllr Mudge updated members and confirmed Wiltshire Council (Wiltshire) may be prepared to offer a commuted sum over a period of 10 years. Wiltshire's Conservation Officer has to confirm the mix of heritage and modern lamps required in the Village. Once this information is available the final requirements will be taken to Wiltshire for a final cost and agreement. It is hoped this cost and the proposed commuted sum agreement can be considered and resolved at the March meeting.

FC98/17 HIGHWAYS MATTERS

(a) 20MPH SPEED LIMIT

Cllr Mudge updated members that a Metrocount application was sent to Wiltshire in December 2018 and the Parish Council is still waiting for it to be installed.

FC99/17 CORRESPONDENCE RECEIVED

- (a) **Pensions Regulator – NOTED** the Staging Date of 1 February 2018 and action is to Opt-Out.
- (b) **HMRC – NOTED** the IT update affecting VAT form 126 and a new ID number to be issued.

FC100/17 MEETING SCHEDULE 2018

Members **NOTED** the meeting schedule for 2018 is:

Thursday 8 March

Thursday 10 May (Annual Parish 7pm & Annual Council Meeting 7.30pm)

Thursday 12 July

Thursday 13 September

Thursday 8 November

FC101/17 CLERK TRAINING COURSE

Members considered and **APPROVED** a one-day book keeping course run by the Society of Local Council Clerks. The course will take place in April 2018. Course fees and travelling expenses at approximately £225 - funds are available in the Clerk's Salary budget.

There being no further business the Chairman closed the meeting at 8.20pm

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Cllr Gordon Mudge, Chairman, 8 March 2018