

## OGBOURNE ST GEORGE PARISH COUNCIL

### PARISH COUNCIL MINUTES

Minutes of the Parish Council Meeting of Ogbourne St George Parish Council  
held at the Village Hall, Ogbourne St George on Thursday 8<sup>th</sup> March 2018  
commencing at 7.30pm.

**MEMBERS PRESENT:** Cllr Mudge (Chair), Cllr Sandison and Cllr Utton.

**OFFICER PRESENT:** Georgina Morgan-Denn, Clerk to Council

**FC102/17 APOLOGIES**

Apologies were received and accepted from Cllr Tanner. No apologies were received from Cllr Tuckey.

**FC103/17 DECLARATION OF INTERESTS**

There were no Declarations of Interest.

**FC104/17 MINUTES**

**RESOLVED:** The Minutes of the Full Council meeting held on Thursday 11<sup>th</sup> January 2018 be agreed and signed as a correct record.

**FC105/17 PUBLIC RECESS**

There were two members of the public present who made no representations to council.

**FC106/17 PLANNING MATTERS**

**Applications:** Members **RESOLVED** the following comments:

- (a) **Application:** 18/01114/TCA  
**Location:** Orchard House, Chiseldon Road, Ogbourne St George, Marlborough, Wiltshire SN8 1SU  
**Proposal:** Application for Work to Trees in a Cons Area  
Tree 1 - Horse Chestnut tree - fell  
Tree 2 - Apple tree - fell  
Tree 3 - Norway Maple tree - fell  
Tree 4 - Birch tree - fell  
**OSG:** **No objection.**
- (b) **Application:** 18/01560/FUL  
**Location:** 1 Skylarks, Bytham Road, Ogbourne St George, Wiltshire, SN8 1TD  
**Proposal:** Installation of steel shipping container and fencing  
**OSG:** **No objection.**
- (c) **Decisions:** The following Planning Applications have decisions from Wiltshire Council:  
**Application:** 17/10626/FUL  
**Location:** Martlets High Street Ogbourne St George Wilts SN8 1SL

**Proposal:** Single storey rear extension over existing footprint of conservatory.

**OSG:** **No Objection**

**WC Decision: Approve with Conditions**

- (d) **Application:** 17/11511/FUL  
**Location:** Chapel Meadow Farm, Copse Drove, Ogbourne St George, SN8 1SL, Wiltshire  
**Proposal:** Demolition of two existing garages and construction of house  
**OSG:** **Objection with comments:**  
**Clearly there are advantages in tidying up the garages. However the Parish Council strongly objects to the demolition of the two garages to squeeze a dwelling on such a small plot. The recommendation is that they renovate and keep the exterior and do whatever they wish to the interior to make it homely. Further the road here is often obstructed with parked cars and the new dwelling must have sufficient parking spaces.**  
**WC Decision: Approve with Conditions**

Plans are available to view at:

<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

**FC107/17 POLICE REPORT**

There was no update report from PCSO Lucy Stonestreet Wilts East (Devizes) Wiltshire Police.

**FC108/17 REPORT FROM UNITARY COUNCILLOR**

There was no update from Cllr Jane Davies from Wiltshire Council.

**FC109/17 COUNCILLOR RESIGNATION**

**RESOLVED:** To note the resignation of Cllr Mr John Bews. Councillors thanked Mr Bews for his support during his short tenure on the Parish Council.

**FC110//17 FINANCIAL MATTERS - PAYMENTS**

**RESOLVED:** To ratify the payment of the following accounts:

Date	Cheque Ref	Payee	Description	Payment	VAT	Net
08.03.18	669	Ruth Anderson	Dragon Newsletter Printing Jan	21.16	1.20	19.96
08.03.18	670	Bawden Contracting Services	Grounds Maintenance Jan	169.50	28.25	141.25
08.03.18	671	Microshade	Annual Hosting Fee & Microsoft Office Rental	358.80	59.80	299.00
08.03.18	672	Bawden	Grounds	169.50	28.25	141.25

		Contracting Services	Maintenance			
08.03.18	673	Ruth Anderson	Dragon Newsletter Printing Feb	19.00	1.20	17.80
<b>Total</b>				<b>737.96</b>	<b>118.70</b>	<b>619.26</b>

**FC111/17 APPROVAL AND SIGNING OF PARISH ACCOUNTS FROM 2<sup>nd</sup> JANUARY 2018 TO 1<sup>st</sup> MARCH 2018**

**RESOLVED:** To approve the Parish Accounts as shown below.

<b>Opening Balances 2<sup>nd</sup> January 2018</b>			
Treasurers Account		£10,059.40	
Business Instant Access Account		£325.00	
Expenditure			(1,076.33)
CHQ	664	19.32	
SO	DENN-GM	25	
SO	DENN-GM	128.08	
CHQ	666	169.5	
CHQ	665	169.5	
CHQ	668	128.88	
CHQ	663	162.97	
CHQ	667	120	
SO	DENN-GM	25	
SO	DENN-GM	128.08	
Income			(0.02)
INT (GROSS) T/FER			
<b>Actual Total Balance</b>			<b>£9,308.09</b>
<b>Closing Balance 1<sup>st</sup> March 2018</b>			
Treasurers Account		£8,983.09	
Business Instant Access Account		£325.00	
<b>Balances at Bank</b>			<b>£9,308.09</b>

**FC112/17 STREET LIGHTING UPDATE**

Cllr Mudge updated members that Wiltshire Council's Conservation Officer has not raised any significant issues with having modern lights in the village, given that there are modern lights in the village already. There was a discussion on whether twenty modern lights would be too excessive when the current policy is to reduce light pollution. Cllrs Mudge and Utton offered to look at the final layout of lights and then approach Wiltshire

Council with the Parish Council's requirements to receive a final cost and agreement on the commuted sum and implementation arrangements.

**ACTION:** Cllrs Mudge and Utton to look at the final layout of lights and approach Wiltshire Council.

**FC113/17 VILLAGE HALL PLAY AREA**

Members received an update from the Clerk on the Village Hall play area. The Clerk has met with two suppliers and given them a brief outline of the project which, following public consultation in 2017, is to update the play area with equipment aimed at primary school ages (5-11 years) - because the Pooles Meadow playground equipment is for at pre-school ages. The aim is to keep the total project cost to below £10k – a sum which it is hoped can be achieved by successful grant applications. A third supplier meeting is due to take place next week and Council **RESOLVED** to hold an extraordinary meeting to discuss the final quotations and then the Clerk can apply for the grant(s).

**RESOLVED:** To hold an extraordinary meeting to discuss the three play area quotations and progress with grant applications as soon as possible.

**FC114//17 GENERAL DATA PROTECTION REGULATION**

Members **NOTED** the Clerk's report on changes to the General Data Protection Regulation (GDPR) and agreed to the actions arising from it. The GDPR will take effect in the UK from 25 May 2018 and it replaces the existing law on data protection (the Data Protection Act 1988) and gives individuals more rights and protection regarding how their personal data is used by councils. Local councils must comply with its requirements.

The decision to appoint a Data Protection Officer (DPO) was deferred considering the size of the Parish Council and there still being differing advice whether or not the Clerk could be the appointed DPO.

**ACTIONS:** Clerk to implement the actions contained within the report.

**FC115/17 CORRESPONDENCE RECEIVED**

- (a) **NOTED** - the invitation to enter the CPRE Wiltshire and The Hills Group Best Kept Village Competition 2018 and agreed not to progress this year.
- (b) **NOTED** - Marlborough History Society 2018 WW1 Commemoration project – Cllr Utton to send photos to the Clerk to submit.
- (c) **NOTED** – the Refill 2018 project
- (d) **NOTED** – the Big Things invitation and agreed not to progress.

**FC116/17 CONFIDENTIAL SESSION**

**RESOLVED:** In view of the confidential nature of the business about to be transacted, public and press are excluded from the meeting to in accordance with Standing Order 3 (d).

**FC117/17 GROUNDS MAINTENANCE THREE-YEAR CONTRACT**

Clerk presented a renewal quotation received from Bawden Grounds Maintenance which is based on the existing 2015 schedule of works. The

annual fee quoted is £1,762.62 excluding VAT and fixed for a three year period.

**RESOLVED:** to accept the quotation from Bawden Grounds Maintenance at a fixed fee of £1,762.62 for 2018-21. This will be met from the Grounds Maintenance budget which has allocated funds of £3,257 for 2018/19.

**FC118/17**

**NEXT MEETING**

Members **NOTED** the next ordinary meeting of the Parish Council will be on Thursday 10<sup>th</sup> May 2018 to be held in the Village Hall commencing at 7.30pm. This will be the Annual Meeting of the Council.

The above meeting will be preceded by the Annual Parish Meeting to be held at 7.00pm on Thursday 8<sup>th</sup> May 2018, also in the Village Hall.

There being no further business the Chairman closed the meeting at 8.20pm

.....  
**Cllr Gordon Mudge, Chairman, 10<sup>th</sup> May 2018**