

OGBOURNE ST GEORGE ANNUAL PARISH MEETING

MINUTES

Minutes of the Annual Parish Meeting of Ogbourne St George Parish held at the Village Hall, Ogbourne St George on Thursday 10th May 2018 commencing at 7.00pm.

MEMBERS PRESENT:

Cllr Mudge (Chairman)
Cllr Tanner
Cllr Utton

OFFICER PRESENT: Georgina Morgan-Denn, Clerk to Council

ALSO PRESENT: 3 members of the public

1. **APOLOGIES**

Apologies were received and accepted from Cllrs Sandison and Tuckey.

2. **MINUTES**

The Chairman presented the minutes of the Annual Parish Meeting, held on Thursday 22nd May 2017. Members **AGREED** they be signed as a true and accurate record of the meeting.

3. **CHAIRMAN' REPORT**

The Chairman presented his annual report:

Day to Day Management

During the year 2017 - 2018, the Council have met on eight occasions: in May 2017; June 2017 (Extraordinary Meeting to agree audit); July 2017; September 2017; November 2017; January 2018 March 2018 and April 2018 (Extraordinary Meeting to agree play equipment and lighting).

During the year various small scale planning applications were considered by the Council.

The financial position of the Council continued to remain healthy again this year, with a small surplus. The 2015/16 External Audit was been completed with no major issues reported.

On 11 January 2018 Council resolved to set a precept of £11,989 which resulted in a Band D charge of £51.78 per annum. This represented a 28.1% increase equivalent to £11.36 per annum per household. The reason for this higher than usual figure was the need to generate sufficient funds to cover the

requirement to upgrade the street lighting to a modern and reliable standard (see street lighting report below). Council do not envisage such a rate increase in future budgets.

Co-option of Councillors

At Full Council on 14th September Cllr John Bews was co-opted onto the Council. Unfortunately for personal reasons Cllr Bews tendered his resignation from the Council on 8 March 2018.

Street Lighting

Street lighting was a continuing theme throughout the year. The village street lighting is life expired and cannot be replaced as it fails. The Council examined throughout the year alternative management options principally that of Wiltshire Council assuming responsibility on the proviso that white lights will be installed. Council worked closely with Wiltshire during the course of the year to examine various options in terms of number of units and design based on the public consultation held in 2017. Wiltshire Council Conservation Officer was also consulted.

At the time of writing, Council have had an exchange of letters with Wiltshire Council to agree a 50% contribution followed by the balance to be paid interest free over five years.

Council is hopeful our new lights will be installed in two or three months. They will be white LED and be able to be dimmed to 75% after 8pm and 50% after 11pm.

Play Equipment

Following an inspection by RoSPA (Royal Society for the Prevention of Accidents), the play equipment in the land adjacent to the Village Hall was unfortunately condemned as unsafe. It has now been dismantled by Council.

Council are actively looking into a replacement provided through grant funding.

Acknowledgements

As Chairman I would wish to acknowledge the support I have received from my fellow Councillors over the past year and I look forward to working with them in the future.

The Parish Council are also grateful to the many volunteers in the village who freely give of their time in a whole variety of ways to look out for their friends and neighbours, organise activities and to keep the village looking neat and tidy

4. COMMITTEE REPORTS

(a) Ogbourne Village Hall, Management Committee Report For the Year 2017.

**OGBOURNE ST GEORGE VILLAGE HALL
(Charity Commission No 278694)**

As before, the main user of the hall continued to be the Little Dragons Pre-School, which was there every weekday during term time. In the early part of the year the Rainbows and Brownies continued to hire the hall for their weekly meetings until building works at the school were completed. The hall was also used 10 times for parties, 3 times as a polling station, for a holiday club during the Easter and October holidays, and for 4 other events and meetings. As usual, the hall was also used by the parish council for its bi-monthly meetings, and the tables and chairs were hired out several times.

The new committee formed at the end of 2016 has now been formally set up. All members of the committee are required by the rules of the Charity Commission to be trustees of the charity, and so the necessary details have been duly notified to the Commission. Members have also completed a register of interests form, to comply with new regulations being brought in by the Commission to ensure proper governance, and trustees' liability insurance cover has been arranged.

The committee met regularly to plan refurbishment of the hall and how to finance it, with particular regard to the needs of the Little Dragons. A start was made during the summer holidays when the two toilets were improved with some new sanitary ware and new heaters. They were also repainted, as was the small storeroom, this latter work was done by committee members. The next phase was to redesign the kitchen, incorporating a small office area for the Pre-School. Plans were drawn up and an application for £10,000 (the maximum permitted) was submitted to the Big Lottery Awards for All just before Christmas. This sum would cover the kitchen works with the remainder going towards replacing the floor covering, which is the next project in the pipeline.

As the hall had never been valued for rebuilding costs since its renovation in c1980, and so was very probably undervalued, the committee took up an offer from its insurance company for an independent on-line property rebuild cost evaluation. As expected the results showed a significant under insurance, incurring a pro rata additional premium, but this did include a 25% uplift on the sum insured.

The accounts show income for the year of £4336 (this includes Giftaid of £625 on the donation received in 2016), expenditure of £4079, net income of £257.

A copy of the accounts is below, for which thanks are due to Chris Allen; also to Dave Child for dealing with the bins every week.

OGBOURNE ST GEORGE VILLAGE HALL

Income and expenditure statement

Year to 31 December

	2017	2016
	£	£
INCOME		
LITTLE DRAGONS	1,555	1,310
HALL & FURNITURE HIRE	813	416
KDC & ELECTIONS	693	416
FUND RAISING & DONATIONS	1,275	2,550
	<hr/> 4,336	<hr/> 4,692
EXPENDITURE		
ELECTRICITY	1,056	900
INSURANCE	795	501
WATER RATES	293	155
WASTE	213	203
FIRE SAFETY	138	73
BANK CHARGES	60	10
BUILDING WORK, REPAIRS, EQUIPMENT	1,523	488
	<hr/> 4,079	<hr/> 2,330
NET INCOME	<hr/> 257	<hr/> 2,362
FUNDS AVAILABLE CARRIED FORWARD		
BANK	5,335	4,864
CASH	0	0
DEBTORS & PREPAYMENTS	30	0
CREDITORS	-244	0
	<hr/> 5,121	<hr/> 4,864
	<hr/> <hr/>	<hr/> <hr/>

(b) Ogbourne St George Poor's Land (Poor's Furze), Trustees Report for year ending 31st January 2018.

Ogbourne St George Poor's Land or Poor's Furze

(Charity Commission Number 202675)

Report of the Trustees to the Parish Council
for the year ended 31st January 2018.

Trustees: Mr Tim Frost (Chairman), The Rev Roger Powell,
Mrs Michelle Cook, Ms Lesley Harvey, Mrs Rachel Inglefield

	£
Opening balance	654.51
2017 Rent received	1200.00
2017 Wayleave payments	123.00
2017 Investment Income	54.42
2017 Interest	<u>2.29</u>
Total Income	1379.71
2017 Distribution	<u>1400.00-</u>
Balance carried forward	634.22

The December 2017 distribution was allocated as 7 amounts of £200. The Trustees also agreed to make a grant to the Village Hall Committee in 2018 towards the proposed kitchen refurbishment, if it goes ahead.

An e-mail address, trustees@ogboumecharity.uk, has been set up to enable village residents to contact the the Trustees more easily, and Trustees can also be contacted in person. Grants can be considered for the benefit of either village residents or village projects, and the Trustees welcome applications and nominations for grants. The e-mail address and contact details appear on the village website, and the e-mail address and Trustee names on Charity Commission website.

The Parish Council nominates three representative Trustees, each to serve for a period of four years. Of the current representative Trustees, Lesley Harvey was appointed in 2011, and Rachel Inglefield and Michelle Cook were appointed in 2014.

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

There were no public questions.

6. NEXT ANNUAL PARISH MEETING

The next Annual Parish Meeting will be at 7.00pm in 9th May 2019.

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Cllr Gordon Mudge, Chairman, 9th May 2019